



BOARD MEETING MINUTES

May 22, 2022

Maggiano's Little Italy, Austin TX

Board Members present: Kathy Rodgers, Lori Robb, Jacky Betts, Brett Dodwell, Rhonda Manor-Coombs, Laura Wagley, Janice Markwardt, Christine Campbell, Ashley Kopech, Rebecca Crocker, Terri Rowden, Dawn Koepp, Jennifer Carr, Melanie Vanderford.

Call to Order – The meeting was called to order by President Rodgers at 19:40, agendas and sign-in were provided and a quorum was established.

Approval of Minutes – There was a motion by Melander Vanderford to approve the published April 28, 2022 TTCF Board Meeting minutes with a second had by Lori Robb. There were no suggested revisions or discussion and the motion passed.

Goals Review: The established current TTCF goals were reviewed by President Rodgers: Support the mission of the TTCF organization through:

- 1) education, mentoring, and networking
- 2) increase membership and participation by 5%
- 3) ensure continued organizational financial stability
- 4) increase stakeholder access through quarterly meetings outside the Austin area
- 5) advocate for legislative initiatives to support improved patient outcomes -

President Announcements – *Kathy Rodgers*

Remaining 2022 TTCF General Assembly Meeting Dates – There was discussion and board support to conduct the August and November meetings at the Embassy Suites Central Austin. Mr. Betts agreed to pursue a contract for same. Contract would include conducting the TTCF 30th Anniversary Celebration at the same location on August 16, 2022.

2023 Strategic Planning Meeting – There was discussion and board support to conduct the 2023 Strategic Planning Meeting on November 17, 2022 in alliance with the November 17, 2022 Board Meeting.

GETAC meetings – It was noted that scheduled GETAC meetings will be conducted at the Holiday Inn Midtown Austin 290/I35 in Austin.

SMART goals due – It was noted that all committee/workgroup’s have submitted their 2022 SMART goals and budgets with the exception of the Public Relations/Legislative workgroup. Ms. Rodgers agreed to remind the workgroup leadership of same.

Kahoot Tool – It was reported that the Registry Committee supplied data for the production of a Kahoot for tomorrow’s presentation.

TTDEC – It was reported that the May 2022 TTDEC course revenue was \$3,200 and that the next scheduled offering will be in-person format to occur on October 17 2022, location TBD.

TTCF 30th Anniversary Celebration – There was considerable discussion and review of the event spreadsheet led by President Rodgers. Scheduled bi-weekly planning meetings continue.

Officer/Board Reports:

Past President – *Lori Robb*

No report offered.

Secretary’s Report – *Brett Dodwell*

Mr. Dodwell reported 102 current paid memberships. There was also a reminder for committee/workgroup leaders to submit their 2022 COI forms.

Treasurer’s Report – *Jacky Betts*

Mr. Betts submitted a written itemized financial report dated through May 20, 2022 reflecting a net income of \$-1,890.06 and a current Liabilities & Equity balance of \$16,220.77. It was further reported that the organization is on more solid financial ground relating to the pandemic and revenue losses. Lastly Mr. Betts reminded the Board of the positive impact that vendor fees produce.

At-Large Report - *#1 Sherry Jennings, #2 Rhonda Manor-Coombes*

Ms. Manor-Coombes reported that she is supporting the 30th Anniversary planning group.

Parliamentarian’s Report – *Courtney Edwards*

In abstention Ms. Edwards reported that nominations will be opened tomorrow for the following positions: President-Elect, Treasurer-Elect, Parliamentarian, and Director-At-Large Position #1.

Historian’s Report – *Tamara Connell*

No report offered.

Committee Reports

Membership/Mentorship – *Rebecca Crocker, Terri Rowden*

Ms. Crocker announced the latest version of the New Members Handbook will be reviewed at tomorrow's meeting.

Trauma Registry – *Michael Shiels, Christine Campbell*

Ms. Campbell reported the Committee will present a 30-minute PowerPoint presentation at tomorrow's meeting. A Kahoot will be offered if time permits.

Special Populations – *Kristie Brown, Vacant*

No report offered.

Injury Prevention – *Ashley Kopech, Amy Tucker*

Ms. Kopech announced that the F.A.L.L. and Pediatric presentations are scheduled for tomorrow.

Level I / II – *Danielle Sherar, Sheryl Cloud*

No report offered.

Level III – *James Stephens, Laura Wagley*

Ms. Wagley reported that the Committee leadership continues with its work to update the state-wide Level III TPM list.

Level IV – *Janice Markwardt, Joy Henry*

Ms. Markwardt announced that the Committee will conduct its 'open forum' platform at tomorrow's meeting and will discuss the upcoming 157.125 trauma rules revisions.

Workgroup Reports

Fund Raising / Finance – *Jessica Vickers, Melanie Martin*

Ms. Vanderford announced the push to discard the current stock of TTCF merchandise at tomorrow's meeting. There was Board support to offer 'give always' of minor merchandise at tomorrow's meeting to new members, etc.

Public Relations / Legislative – *Cathy Glenn, Vacant*

No report offered. Ms. Rodgers agreed to contact Ms. Glenn for an update.

Education – *Dawn Koepp, Jennifer Carr*

Ms. Koepp relayed that there were 32 attendees at the May TTDEC course and that the evaluations were very positive. Scrutiny of the input continues in relation to amending the course. She further reported that there will be a burn presentation offered for CEUs at the August 16, 2022 meeting that will be conducted by BAMC personnel. Ms. Carr announced the committee has plans to conduct short quizzes and quick posts via the TTCF Facebook platform as part of their social media plan.

Open Forum - ALL

Mr. Dodwell announced the TQIP Conference deadline for submission of abstracts is June 30, 2022 and that the December 11-13, 2022 event in Phoenix will be offered in a hybrid platform. There was also a discussion relating to the creation of TTCF leadership nametags. Ideas included production of nametags for each leadership position as well as generic TTCF leadership titles. Ms. Rodgers agreed to research and report findings back to the Board.

Adjournment – Kathy Rodgers

With no further items voiced for consideration, the meeting was adjourned by President Rodgers at 21:00.

Recorded by,

*Brett Dodwell
TTCF Secretary*