



Texas Trauma Coordinators Forum

BOARD MEETING MINUTES

October 17, 2019
Telco/GoToMeeting

Board members present: Sherry Jennings, Lori Robb, Jacky Betts, Brett Dodwell, Courtney Edwards, Kathy Rodgers, Tracy Cotner-Pouncy, Monica Sanders, Janice Markwardt, Kelsie Reeh, Jessica Vickers, Marvin Cloud, Rebecca Crocker, and Rosie Bolenbaucher.

Call to Order – The meeting was called to order by President Jennings at 13:02. Roll call was taken and a quorum was established.

Approval of September 2019 Board Meeting Minutes – Deferred related to minutes not yet sent to Secretary Dodwell.

Presidents Announcements – *Sherry Jennings*

Discussion about Trauma Rule Revision/TTCF Position Statement to GETAC – It was noted that the TTCF motions that were approved at the September meeting were relayed via PowerPoint to the GETAC committee care of Jorie Klein, and that Ms. Robb vocalized the same information to the GETAC committee. There was significant board discussion related to maintaining the TAC 157.125 rule of keeping the TMD on the facilities' MEC, as well as removing the stipulation of an Emergency Physician being on the survey team for Level I and Level II facilities in Texas. There was a motion by Ms. Cotner-Pouncy to remove the stipulation of requiring an Emergency Physician to be of the ACS survey team for Level I and Level II surveys in Texas. There was a second to the motion by Mr. Betts. The motion passed without objection or dissent. There was a further motion by Ms. Rodgers to maintain the current DSHS 157.125 rule of mandating that a facilities' TMD be an active member of said facilities Medical Executive Committee. There was a second to the motion by Mr. Dodwell. The motion passed without objection or dissent. Ms. Jennings agreed to compile the full list of TTCF motions related to the 157.125 rule revisions into a letter format for the TTCF Executive Board to sign and further agreed to deliver the signed document to the GETAC Chair.

Board Election Results – Ms. Jennings announced the September 24, 2019 Board election results as: Jacky Betts, Treasurer – Brett Dodwell, Secretary-Elect – Kathy Rodgers, Historian – Tracy Cotner-Pouncy, Director At Large Position 2. The oaths of office will be administered during the November 2019 meeting with the terms of office commencing on January 1, 2020

Officer/Board Reports

President-Elect – *Lori Robb*

No report offered.

Secretary's Report – *Brett Dodwell*

Mr. Dodwell reported there are currently 124 paid 2019 TTCF members, with 52 being inaugural members.

Treasurer's Report – *Jacky Betts*

Mr. Betts reiterated that there is no TTCF room block for the November 22, 2019 meeting in Fort Worth, although members can use the EMS conference room block availability. He also reported that the State has not released the 2020 meeting dates yet.

At-Large Report - *#1 Garrett Hall, #2 Tracy Cotner-Pouncy*

No report offered.

Parliamentarian Report – *Courtney Edwards*

Ms. Edwards noted that the oath of office will be administered during the November 22, 2019 General Membership Meeting.

Historian – *Kathy Rogers*

No report offered.

Committee Reports

Membership/Mentorship – *Rebecca Crocker, Melanie Martin, Rosie Bolenbaucher*

Ms. Crocker reported the November meeting will be conducted in the usual format.

Trauma Registry – *Irene Lopez, Michael Shiels*

No report offered.

Special Populations – *Jenny Oliver, Jessica Vickers*

It was announced that Jenny Oliver has resigned as the Chair. Ms. Vickers is currently contemplating the decision to assume the Chair position.

Injury Prevention – *Vacant, Kelsie Reeh*

Ms. Northway's resignation of the Chair position was announced. Ms. Reeh was appointed into the Chair position, with Cathy Glenn appointed as the new Co-Chair.

Level I / II – *Danielle Sherar, Monica Sanders*

Ms. Lopez's resignation from the Chair position was noted, in addition to Ms. Shear's appointment to the Chair position and Ms. Sander's appointment to the Co-Chair position.

Level III – *Melanie Leonard, Heather Hill*

No report offered.

Level IV – Janice Markwardt, Joy Henry

Ms. Markwardt reported that the committee will continue operators using the 'open forum' concept which continues to be well received.

Workgroup Reports

Public Relations / Legislative – Marvin Cloud, Vacant

Mr. Cloud announced his retirement from his position from his trauma facility. He gave an update as the POC for the TTCF TQIP vendor booth status. It was noted that the facility charges \$750 for a TV monitor and that he will utilize other options to forgo this charge. It was also noted that there is a \$185 charge for electricity delivery to the vendor booth. There was discussion relating to TTCF offering 'give away' merchandise for booth visitors. There was general board agreement for purchasing TTCF writing pens to fill this purpose. It was also noted that the TTCF one-page general description flyer will be offered for booth visitors. There was a motion by Mr. Cloud to allocate at \$500 incidentals budget for operating and supporting the booth. There was a second to the motion by Jessica Vickers. The motion passed without objection or dissention. The Board was also solicited for volunteering time to support booth operations during the conference, specifically during the hours of 07:30 to 18:00 on November 17th. Mr. Cloud and Mr. Dodwell agreed to set up, operate, and break down the booth on November 16, 17, and 18 but requested intermittent relief by any available TTCF Board members on Sunday November 17th. Ms. Jennings agree to send out a 'relief sign-up sheet' to fulfill this purpose. In closing Mr. Cloud reiterated the need for short 5 – 10 second video clips from the TTCF membership to produce into a TTCF promotional video that will be shown during the TQIP conference. Videos should be sent to Mr. Cloud via yahoo email as soon as possible.

Education – Lauren Ernst, Dawn Koepp

No report offered. Ms. Bolenbaucher requested the committee advance preparations for the 2020 CY educational offerings and that she is developing an offering for 'Human Trafficking'.

Fund Raising / Finance – Christi Reeves, Cassandra Onofre

No report offered.

Open Forum – ALL

The TTCF 2020 Strategic Planning meeting was formalized for 10:00 to 15:00 at BSW Hillcrest in Waco.

Adjournment – There being no further business brought for the Board's attention, the meeting was adjourned by President Jennings at 14:05. The next TTCF Board meeting is scheduled for 08:00 November 22, 2019 at the Fort Worth downtown Hilton.

Recorded by,

***Brett Dodwell
TTCF Secretary***