



Texas Trauma Coordinators Forum

GENERAL MEETING MINUTES

**August 21, 2018
Wyndham Garden Hotel
Austin, Texas**

Registration Opened at 07:30. Vendors CSL Behring and BTG CroFab operated display booths in the registration lobby.

The meeting was called to order by President Jennings at 08:05 with an opening moment of silence in remembrance of Wanda Wiktorik and the Pledge of Allegiance.

There were 65 paid members in attendance.

There was a solicited motion to approve the May 8, 2018 General Membership Meeting minutes that were posted to the TTCF homepage for review, by Marvin Cloud with a second by Gina Pickard. There were no suggested revisions or dissent and the motion was passed.

Presidents Announcements – Sherry Jennings

Bylaws and SOPs – There was a motion to approve the published revised TTCF Bylaws by Lori Robb second had by Melanie Leonard. There were no objections or suggested revisions and the motion passed. There was a motion to approve the published revised TTCF SOPs by Danielle Sherar with a second had by Courtney Edwards. There were no objections or suggested revisions and the motion passed.

Election Nominations

Nominations were opened to the floor for President Elect. There was a nomination for Lori Robb. No further nominations were expressed and the floor was closed to nominations.

Nominations were opened to the floor for Secretary. There was a nomination for Brett Dodwell. No further nominations were expressed and the floor was closed to nominations.

Nominations were opened to the floor for Parliamentarian. There was a nomination for Courtney Edwards. No further nominations were expressed and the floor was closed to nominations.

Nominations were opened to the floor for Director At Large #1. There was a nomination for Garrett Hall and Melanie Leonard. No further nominations were expressed and the floor was closed to nominations.

Best Practice Posters – Members were also encouraged to view the displayed Best Practice Posters in the lobby and to bringing their own materials for future presentations.

Financial Report – *Jacky Betts*

Mr. Betts supplied an itemized, written financial report reflecting a current L&E of \$24,582.16 and a Net Income of \$2,082.13 for the period of January 1, 2018 through August 17, 2018. Mr. Betts reminded the membership of the significance of vendor support and charged members to discover potential future vendors. Mr. Betts announced to the membership that GETAC will potentially be moving hotels for CY19 and the TTCF Board is looking into a move also. He also reminded the membership of the importance of on-line meeting registration for adequate meals and logistics, it was reported there were 43 in-person registrations for today's meeting. The November General Membership meeting was announced for Friday November 2nd in Austin and a reminder was voiced the hotel block rates expire 3 weeks prior to the November meeting. Electronic registration for lodging and the meeting can be accessed on the TTCF website.

Educational Offering: "Trauma Registry Data, Information, Knowledge and Wisdom" was presented by Garrett Hall which included a 1 hour PowerPoint presentation and CE offering. The presentation can be access on the Registry Committee page of the TTCF website.

TCRN Recognition – Five newly certified TCRNs were recognized by the membership and awarded recognition coins.

Committee Breakout – The Mentorship/Membership, Special Populations, and Injury Prevention committees conducted a 30 minute breakout session.

Board Election Results – The Board election results were announced as President-Elect Lori Robb, Secretary Brett Dodwell, Parliamentarian Courtney Edwards, and Director At Large #1 Garrett Hall. There was a motion to destroy the election ballots by Kathy Perkins with a second by Kathy Rodgers. There were no objections and the motion passed.

Educational Offering: "Texas TQIP Collaborative Guideline" was presented by Terry Valentino which included a 1 hour CE and a PowerPoint presentation. The presentation can be access on the Education Committee page of the TTCF website.

Committee Breakout – The Level I/II, Level III, Level IV committees conducted a 60 minute breakout session.

Educational Offering – Ms. Courtney DeBower of TETAF offered a presentation on “Legislative Process Advocacy 101” which included a PowerPoint offering. The PowerPoint can be accessed on the Legislative workgroup webpage of the TTCF website.

Educational Offering – Dr. Ronnie Stewart offered a presentation on Whole Blood Initiative transfusion which included a PowerPoint offering. The PowerPoint can be accessed on the Education workgroup webpage of the TTCF website.

Registry Committee – The committee leadership conducted an instructional PowerPoint presentation which addressed registry issues, ICD-10 courses, 2019 NTDB Data Dictionary change log, AIS courses, and ITDX formatting. The committee’s Co-Chair vacancy for 2019 was announced with interested parties to contact the Board or Registry Committee Chair.

Committee and Workgroup Reports

Level I / II – *Sheila Lopez, Danielle Sherar*

Ms. Lopez reported 48 attendees with discussions on recent surveys, rule revisions, and data on ISS Mortality. Action items included producing a position statement requesting the removal of the ED surveyor for Level I and Level II ACS surveys, developing a letter to distribute to Level I and Level II members to support the removal of an ED ACS surveyor, and to continue to develop data looking at mortality ISS and mechanism of death at Level IVs.

Level III – *Melanie Leonard, Ginger Cunningham*

The leadership reported 28 participants who discussed state standard, positive and negative aspects of recent surveys, hip/femur/pelvic fractures.

Level IV – *Janice Markwardt, Joy Henry*

The leadership announced 52 attendees at the meeting where introductions were conducted and discussions included recent surveys and the proposed trauma rule revisions. Mr. Murray from DSHS participated in the Q/A session with the committee attendees.

Injury Prevention – *Jennifer Northway, Kelsie Reeh*

Ms. Northway announced 93 attendees in a collaborative meeting the Special Populations where discussions included: website updates, scholarship application, upcoming IP observances, STB coalition and class reporting, and the need for a separate mailing list.

Special Populations – *Jenny Oliver, Jessica Vickers*

Ms. Oliver announced 93 attendees in a collaborative meeting with the Injury Prevention committee where mental health vs. mental illness was discussed including resources available. The membership was asked to provide PTSD resources. Ms. Oliver announced that new resources will be published on the committee website page in the near future.

Legislative / Public Relations – *Marvin Cloud, Christa Delagarza*

The leadership announced the August newsletter has been published on the website and solicited membership contributions for the November issue. Legislative related calendars and updates were discussed and the logistics of the February 2019 TTCF meeting 'Capitol Day' were discussed.

Fundraising / Finance – *Christi Reeves, Cassandra Onofre*

Ms. Reeves informed the membership that more tourniquets have been ordered for membership purchase and that a thorough inventory of current merchandize has been conducted. Sales today reached \$500 and the membership was challenged to provide input for the TTCF T-Shirt challenge of designing a new t-shirt. Please email Ms. Reeves design ideas.

Education – *Lauren Ernst, Vacant*

Ms. Ernst announced the appointment of Dawn Koepp as the new Co-Chair.

Mentorship / Membership – *Rebecca Crocker, Rosie Bolenbaucher, Melanie Martin*

Ms. Crocker reported 26 members in attendance at today's meeting where new member books were distributed. Discussions included DSHS trauma rule revisions, clarification document, survey questions, membership page on the TTCF website, and webinars.

Ask the Surveyors – A Q/A panel discussion between the membership and TETAF surveyors was conducted.

External Reports

Department of State Health Services (DSHS) OEHS/TS – *Jane Guerrero, Elizabeth Stevenson*

Patricia Brackel addressed the membership and reported recently designated and re-designated trauma facilities for a count of 18 Level I, 23 Level II, 54 Level III, and 185 Level IV. She also announced the DSHS trauma rule revision meeting schedule, which can be found on the homepage of the TTCF website.

Ms. Hernandez reported that FY17 disbursements are currently in work with one large payment disbursement related to the reconciliation of the SDA. The FY18 application will roll out after the FY17 fund payments have been made and the application will include a 90 day deadline window. The anticipated release of the FY18 application is October 1, 2018.

Trauma Registry – *Dan Dao, Judy Whitfield*

Ms. Aisha Spinks introduced herself as the new Trauma Registrar and reported registry collections 136,000 for CY17, and currently 43,000 for CY18. She announced that the state registry continues work to adopt the NTDB 2019 Data Dictionary standards.

Texas EMS, Trauma and Acute Care Foundation (TETAF) – Brenda Putz

Ms. Kathy Clayton reminded the membership that TETAF is a separate organization from DSHS. She informed the membership that certain 'glitches' have occurred with the survey request process and asked TPMs to confirm survey requests with her directly. Ms. Carla Ryder was introduced as TETAF's perinatal survey coordinator.

Emergency Nurses Association (ENA) – Courtney Edwards

Ms. Edwards announced that the 8th edition of the TNCC course is expected in the 1st quarter of 2019 and will include a on-line written test. The next edition of ENPC is expected to be released the last quarter of 2018.

Society of Trauma Nurses (STN) – Rosie Bolenbaucher, Tracy Cotner-Pouncy, Courtney Edwards

Ms. Edwards informed the membership that the 8th edition of ATCN is active and that she is the regional director. The membership was encouraged to obtain certification as TCRN.

American Trauma Society (ATS) – Tracy Cotner-Pouncy, Garrett Hall, Brett Dodwell

Mr. Dodwell announced upcoming TPM course on October 1-2 in Orlando and TR courses on November 14-15 in Anaheim and December 12-13 in Denver.

Open Forum – All

Today's election ballots were reported destroyed. The membership was reminded of today's TETAF meeting.

Adjournment – The meeting was adjourned by President Jennings at 16:16. The next scheduled TTCF General Membership meeting is November 2, 2018 at 10:00 in Austin.

Recorded by,

***Brett Dodwell
TTCF Secretary***