The mission of the Texas Trauma Coordinator’s Forum (TTCF) is to provide a forum for networking, mentorship, emergency preparedness, securing and maintaining of trauma financing and provision of education to professionals involved in trauma care. TTCF encompasses all aspects of trauma care for both the injured and those at risk of injury.

Membership is open to anyone interested in improving care for trauma patients. Meetings of the TTCF are held quarterly and provide an outstanding opportunity to network with Trauma Coordinators, Trauma Registrars, Trauma Program Managers, and Trauma Personnel throughout Texas. The Forum shares information regarding trauma system development, hospital designation, and legislation. TTCF’s website, www.ttcf.org is important to provide adequate information please contact Jacky Betts by email: jbetts@unitedregional.org

Educational Events 2018

- TTCF Q2 Meeting – May 8 - Wyndham Garden
- TTDEC - May 7 - Wyndham Garden, Austin
- Stop the Bleed May 7 - Wyndham Staff, Austin
- CDM TraumaBase Training May 28-29 - Houston
- ATLS/ATCN June 8-9 - St. Elizabeth, Beaumont
- TOPIC - June 25 - San Antonio
- Registry Webinars July 11, September 12, December 12
- ATCN July 26-27 San Antonio
- TQIP National Conference - Nov. 16-18
- Anaheim, CA
- TNCC/ENPC - https://www.ena.org/
- TCAR - https://tcarprograms.visionem.org

Please remember to RSVP for the TTCF meeting!

On-line registration (RSVP) using Eventbrite via the TTCF homepage www.ttcf.org is important to provide adequate meal and room provisions at each meeting. For further information please contact Jacky Betts by email: jbetts@unitedregional.org

Membership applications can be found on the TTCF homepage www.ttcf.org. Due each year in February, membership costs are $50 using the on-line application process.

Dues are not prorated or transferable.
We have officially made the move to Google groups. It is important that you request to become a member of the TTCF Google list server group to stay aware of important events and afford yourself our fantastic networking opportunities.

Do you know...what’s up next?

There’s a TTCF Calendar!

Stay up to date on:
- Board Meetings
- General Meetings
- TOPIC classes
- Other events & classes!

Access “Calendars” at:
www.ttcf.org

Registry info & classes at:
www.texastraumaregistrars.com

To add your event please contact a TTCF Board, Committee or Workgroup member!

16th Annual Circle of Survival Trauma Conference

Wednesday, May 23, 2018
8 a.m. - 5 p.m.
Bayou City Event Center
9401 Knight Road · Houston, Texas 77045
(281) 501-6720
TTCF Executive Board

President
- Shall preside over all general membership and Board of Directors meetings
- Shall be empowered to call emergency meetings of the Board of Directors in situations where action is needed prior to the next scheduled meeting
- Shall be the official to sign and/or authorize operations issues related to TTCF, but only after discussion and agreement of a majority of the Board of Directors
- Shall provide an agenda at each meeting
- Shall mentor the president elect
- Shall prepare an Annual Report with assistance of the Historian for presentation at the 1st quarterly meeting
- Shall lead annual assessment of projects and focus on upcoming year activities at annual strategic planning meeting
- Shall be responsible for providing approval of articles submitted to the TTCF webpage
- Shall attend general membership meetings, or in absence, make arrangements with the past president and/or the president elect to assume necessary duties.

Past President
- May assume the duties pf the President in his/her absence.
- May serve as an ex-officio member of any/all committees.
- Shall attend general membership meetings, or in absence, make arrangements with the President to cover necessary duties.

Historian
- Shall record and preserve the record of TTCF activities and achievements and assist the President in preparing Annual Report.
- Shall coordinate with the general membership in obtaining TTCF historical material and other memorabilia reflecting the organization’s history.
- Shall submit revisions and changes to the webmaster for the History page on the TTCF website.
- Shall attend general membership meetings, or in absence, make arrangements with the President to cover necessary duties.

Secretary
- Shall keep minutes of all general membership and Board of Directors meetings.
- Shall electronically post meeting notices to all members a minimum of thirty (30) days prior to the next scheduled meeting.
- Shall make copies of previous minutes available on TTCF webpage.
- Shall maintain records and copies of pertinent documents as directed by the President.
- Shall provide copies of documents to webmaster for posting on the TTCF website.
- Shall keep records of current membership.
- Shall be responsible for maintaining display board.
- Shall be responsible for maintaining projector.
- Shall attend general membership meetings, or in absence, make arrangements with the President to cover necessary duties.

Treasurer
- Shall collect all funds and shall have custody of such.
- Shall make distribution of such funds upon order of the Board of Directors.
- Shall deposit all funds in an insured account in an insured financial institution.
- Shall submit a current written financial statement to the Board of Directors on a quarterly basis.
- Shall negotiate contracts for meeting facilities.
- Shall attend general membership meetings, or in absence, make arrangements with the President to cover necessary duties.

Parliamentarian
- Shall serve as a non-voting member of the Executive Board and will not participate in the motion process, except to make sure the correct procedures are followed via the most current Roberts Rules of Order.
- Shall assist and support the President in maintaining order and adhering to time schedules.
- Shall assist with the coordination of motions/resolutions.
- Shall coordinate the election process of officers for the organization as well as the other voting procedures.
- Shall facilitate annual review and update the organizational bylaws with report to Executive Board at 1st quarter meeting.
- Shall attend general membership meetings, or in absence, make arrangements with the President to cover necessary duties.
Trauma Center Levels: Designation vs. Verification
with permission from a presentation by Terry Valentino

Texas Trauma System History

In May of 1989, the Legislature passed the Omnibus Rural Health Care Rescue Act (HB-18). The Act directed the Bureau of Emergency Management to: develop and monitor a Statewide Trauma System, Designate Trauma Facilities, develop a State Trauma Registry and monitor Patient Care in each Health Care Facility.

Adopted by the Texas Board of Health in January 1992, the law called for several provision. These provisions divided the State into 22 Regions (TSA), established Regional Advisory Councils (RACs) and established the trauma facility designation process.

Trauma Center Verification:
Verification is the process by which the American College of Surgeons (ACS) confirms that the hospital is performing as a trauma center and meets the criteria contained in the Resources for Optimal Care of the Injured Patient. Verification is most commonly used only for Level I and II Trauma Centers.

Trauma (Re)-Designation Application Process
https://www.dshs.texas.gov/emstraumasystems/etrauma.shtm

To (Re)-Designate begin by contacting DSHS and complete the Trauma application (>12 month) in advance. Submit state application to DSHS within 12 months with applicable state fees. Contact TETAF using Request for Survey form (RFS) (http://tetaf.org/service/trauma-survey-request/) TETAF will contact TPM (60 days) to begin process to schedule a designation survey. (Re)-designation surveys take place 5-6 months before designation expires. TETAF sends PSQ to TPM (6 months) before survey. TPM must submit completed PSQ 2 months prior to survey. TETAF submits Trauma Survey Agenda to TPM (2-4 weeks) before survey.

Upgrading Vs. In Active Pursuit

In November 2000, GETAC Trauma Systems Committee addressed the issue of upgrading a trauma designation level. Two key questions were asked. When can a hospital start receiving patients whose trauma profile would normally trigger EMS triage to another hospital (e.g. higher designation level)? Also, what credentials should a facility provide as evidence of its enhanced capabilities to its local trauma community? A Technical Assistance Document was published in November 2001
Designation vs. Verification (con’t)

Bureau of Emergency Management (BEM) Key Principles

BEM is allowed only to acknowledge the existing trauma designation status of a hospital (e.g., not designated, Designated Level III, Level IV Designation Applicant, etc.) The BEM supports Texas hospitals that choose to provide trauma medical services to their communities and who can provide enhanced levels of care expected of a specific level of designation. BEM recognizes that facilities must develop “track records” so that clinical experience and adherence to essential criteria can be demonstrated at a designation/verification survey. Ultimately, it is the EMS provider who must make the decision as to the most appropriate destination for a patient.

Regional Advisory Committee (RAC) \Trauma Facility Options Key Principles

A RAC may consider developing a method by which trauma facilities that are seeking a change in trauma designation status can present evidence of their enhanced capabilities to the trauma community. It must have evidence that the facility has formally notified BEM, and ACS if seeking Level I or II verification, of their intent to actively seek or change designation status as evidenced by enhanced services and programs and is keeping BEM apprised of their progress on an ongoing basis. In addition enumeration of specific services being provided that are beyond the current level of designation. A facility which has enhanced its trauma services must exercise judiciousness in describing itself to the RAC and when marketing its services to local communities. The facility may not use designation terms beyond those to which it is entitled based on its current designation in the information that it provides to the public.

In Active Pursuit (IAP) - House Bill 3588

Trauma Facility Designation: HB 3588 & Undesignated Facilities In Active Pursuit of Designation

HB 3588 of the 78th Texas Legislature created a new Designated Trauma Facility and Emergency Medical Services Account (DTFEMS) for the purpose of supporting trauma facilities, emergency medical services (EMS) firms, and EMS/Trauma Systems.

Article 10 of House Bill 3588, stipulates the funds be distributed to designated trauma facilities and undesignated facilities “in active pursuit of trauma designation” eligible Texas hospitals to reimburse a portion of their uncompensated trauma care.

Trauma System Policy #TS-04-A –September 2003

Law defines a facility to be “In Pursuit of Trauma Designation” when a facility submits an application for trauma designation, Submits data to the trauma registry, Creates a hospital PI committee, Participates in the RAC and achieves trauma designation within a 2 year timeframe. “In Active Pursuit” terminology was not introduced till 2003 with the passing of HB 3588.

Key Points

Neither Upgrading or In Active Pursuit are defined in TAC 157.125. Upgrading Trauma Designation Level–Only used for designated trauma facilities No formal document sent from DSHS or ACS announcing a facility is upgrading trauma levels. Notification handled at a regional level; recommended best practice is to notify RAC, DSHS, and ACS

In Active Pursuit (IAP) of Trauma Designation –Only used for undesignated facilities. Formal process established by DSHS to meet IAP status. DSHS validates that a facility has meet the IAP criteria and responds with a letter approving the request. IAP terminology created as a result of HB 3588. Currently 15 facilities listed on the DSHS EMS & Trauma website in IAP: (15) Level IV, (8) Level III.
**TTCF Level IV Committee**

**Why should I attend the Level IV Committee meeting?**

As a Level IV Trauma Program Manager/Trauma Coordinator – this is *YOUR* Committee – we provide:

- Excellent time for interaction with other TPM/TNC’s
- Open forum – all questions and suggestions are welcome
- Direct interaction with Trauma Surveyors
- Education for Trauma PI/"Loop Closure"
- Education on “Trauma Facility Checklist Criteria”, etc.
- Experienced “seasoned” and “new” TPM/TC share
- Speakers: “What is working for me/what is not working”
- Other trauma topics are addressed which may include – trauma activation charges, trauma flow sheets: electronic-vs-paper, etc.

This is a time for you to connect with other Level IV trauma managers – we all wear many hats, not just trauma, many of us are Cardiac/Stroke Coordinators – many other positions.

You are not alone, we are your “Trauma” family.
Come to the Level IV Committee meeting ----- we welcome you!!!

Thank you,
Janice Markwardt, RN - Level IV Committee Chair
Joy Henry, RN - Level IV Committee Co-Chair

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For updates and contact information about the Level IV Committee please visit: www.ttcf.org
**Mentorship / Membership**
Rebecca Crocker & Melanie Martin & Rosie Bolenbaucher

**Welcome to TTCF!** All new members & visitors to TTCF will spend their first meeting in the Membership/Mentorship committee. Important organizational information is provided and there is opportunity for networking and Q&A with experienced trauma coordinators. The State designation coordinators and a representative from TETAF are also present to answer questions. The Membership/Mentorship committee is a great place to start your TTCF journey!

This committee provides new members with a first impression of the organization and is key in the growth of our trauma group. Please contact Rebecca Crocker if you are interested in supplying mentorship support or sponsoring any new members. Support can be very rewarding and enables everyone involved to grow and become better educated with numerous aspects of trauma care and networking opportunities.

**Legislative/ Public Relations Workgroup**
Marvin Cloud & Christa De Le Garza

**The Mid-Term election is upon us!** Primaries were March 6th. Run-offs are in May. The election is in November. This Workgroup implores all TTCF members to become familiar with the candidates running for office. We must continue to elect Trauma Center “funding-friendly” candidates. TTCF members will then participate in the *2019 Trauma Day at the Capitol*. This event reiterates the importance of support of continued funding for trauma care in the state of Texas. The group is committed to encouraging the need for TTCF individuals to identify & reach out to their Texas Legislators to educate them on the need for continued and increased trauma funding, as well as informing them that current funds have been cut or appropriated to other organizations without any source of replacement.

**Legislative Updates and additional Texas Trauma information:** Look for the updates from Texas EMS Trauma & Acute Care Foundation (TETAF) at www.tetaf.org

**Trauma Registry**
Irene Lopez & Garrett Hall

NTDB standards continue to be implemented and successful uploads are starting to occur with XML format. Vendor tests are encouraged. Quarterly registry training continues and data request policies update will be completed soon relating to epidemiology data requests. DSHS is still in the process of converting to 2017 NTDB data dictionary and hopes to up and running soon.

Contact injury.web@dshs.state.tx.us for additional resources.
Texas Trauma Coordinators Forum (TTCF) encourages multidisciplinary participation in providing holistic healthcare across the entire continuum of care, from injury prevention through rehabilitation.

Thanks to our May vendors!

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REACH OUT TO OVER 150+ TRAUMA PROGRAM REPRESENTATIVES ACROSS THE STATE OF TEXAS BY CONTACTING TTCF TREASURER JACKY BETTS USING THE “CONTACT US” LINK ON THE TTCF WEBPAGE.

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♦ BOOTH IN LOBBY—$500
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