



BOARD MEETING MINUTES
February 17, 2020
Embassy Suites Central Austin, Texas

Board Members Present: Lori Robb, Jacky Betts, Brett Dodwell, Courtney Edwards, Kathy Rodgers, Garrett Hall, Janice Markwardt, Joy Henry, Cathy Glenn, Jessica Vickers, Rebecca Callaway, Cassandra Dubose, Dawn Koepp, Irene Lopez, Michael Shiels, Rebecca Crocker, Melanie Martin

Members Present: Julie Hollan, Trey Babino, John Coley, Jayson Rivera, Brenda Putz

The meeting was called to order at 18:02 by President Robb. A sign-in sheet and written agendas were provided. A quorum was established.

There was a motion to approve the published 2020 Strategic Planning Meeting minutes by Janice Markwardt with a second by Jessica Vickers, there were no suggested revisions or dissent, and the motion passed.

President Announcements – Lori Robb

The new General Meeting format that was discussed at the Strategic Planning meeting was announced to the Board. Changes include later breakout sessions, earlier speakers, and IP/SP integration into the Level breakout meetings.

The 2020 Needs Assessment was deferred for comment.

DSHS 157.125 Rule Revisions – There was a discussion relating to the change in the revised rule documents released by DSHS dating from September 2019 and February 2020. Mr. Dodwell agreed to lead a workgroup for detailed study and will communicate meeting dates promptly as the DSHS's stated input deadline is March 20, 2020.

SOP and Bylaws Review – There were no additions or revisions voiced for discussion.

Rural TNCC and other course needs – There was a discussion relating to the difficulty of rural facilities having the opportunity and support for obtaining TNCC and related courses. Ms. Robb agreed to voice this concern at the RAC Chairs meeting.

May 2020 TTDEC Course – Discussion ensued relating to the upcoming May 18, 2020 course including the absence of Mr. Cloud and Ms. Reeves as presenters, and inclusion of input from last year's offering. Ms. Bolenbaucher and the Education leadership agreed to spearhead the course preparedness. It was noted that registration can be located on the TTCF homepage and that participation has been declining for the course over the past few years.

Traveling TTDEC – There was a short discussion relating to the offering of a traveling course. A task force by Kathy Rodgers, Jacky Betts, Garrett Hall, and Brenda Putz agreed to investigate the proposal and report back to the Board at the May meeting.

Proposal for 2021 Strategic Planning in November 2020 – There was a discussion ending in a proposal to conduct the 2021 Strategic Planning meeting on Thursday November 19 in the Fort Worth area. There was a motion for same by Jacky Betts with a second had by Brett Dodwell. There was no dissent or objections and the motion passed. Meeting time and specific locations will be determined.

Officer/Board Reports

Immediate Past President – *Sherry Jennings*

No report offered

Secretary's Report – *Brett Dodwell*

Mr. Dodwell reported 54 currently paid 2020 members and reminded the Board to renew their memberships. He reported only 2 responses have been submitted for the annual awards and noted that he will redistribute the nomination links. There was also a reminder for committee/workgroup leadership to submit their 2020 Goals and Budgets. The telco Board meeting date were set for 13:00 on April 16, July 16, and Oct 15.

Treasurer's Report – *Jacky Betts*

Mr. Betts submitted an itemized written financial report reflecting total Liabilities & Equity of \$18,545.91 He also reported that there are 2 vendors paid for quarterly meetings. There was a suggestion to solicit ESO as a vendor. In closing, Mr. Betts reminded the Board to provide silent auction items for the May 2020 meeting.

At-Large Report - *#1 Garrett Hall, #2 Tracy Cotner-Pouncy*

Mr. Hall reported that the TETAF DMC course will be offered sometime in 2020 with the possibility of an on-line option. It was also announced that the CSTR has a new exam vendor which has opened additional exam dates.

Parliamentarian's Report – *Courtney Edwards*

No report offered.

Historian's Report – *Kathy Rodgers*

No report offered

Committee Reports

Membership/Mentorship – *Rebecca Crocker, Melanie Martin*

Ms. Crocker announced the new member booklets are available for tomorrow's meeting. There was a short discussion to bring the TTCF current TPM listings to the RACs for cross-referencing.

Trauma Registry – *Irene Lopez, Michael Shiels*

The leadership announced that Validation and Burns will be the subject of two webinars for 2020 and that a CE offering is planned for the May General meeting.

Special Populations – *Jessica Vickers, Rebecca Callaway*

The leadership reported that PTSD will be this year's focus and that the committee will enact the incorporated breakouts session format with the Level I/II/III/IV committees tomorrow.

Injury Prevention – *Cathy Glenn, Vacant*

Ms. Glenn announced that Ashley Kopech has been appointed to the Co-Chair position and that a CE offering is in planning for the General Membership.

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Level I / II – *Danielle Sherar, Monica Sanders*

President Robb informed the Board of Ms. Sanders resignation. Ms. Terri Rowland was appointed to the Co-Chair position. President Robb agreed to lead tomorrow's breakout session in relation to Ms. Sherar's absence.

Level III – *Melanie Leonard, Heather Hill*

Ms. Hill reported that the usual general subjects will be discussed at tomorrow's breakout meeting.

Level IV – *Janice Markwardt, Joy Henry*

The leadership announced that the 157.125 DSHS trauma rule revisions will be the focus of tomorrow's breakout session.

Workgroup Reports

Fund Raising / Finance – *Cassandra Dubose, Vacant*

Ms. Dubose announced that she has taken possession of all merchandise from Christi Reeves and that a full inventory will be done in the near future. There was discussion to begin liquidation of items that are not selling well.

Public Relations / Legislative – *Kelsie Reeh, Leanne Beaudet*

Ms. Reeh reported that the leadership is in the process of publishing the next newsletter and is focused on the 2021 Capitol Day planning. Mr. Dodwell agree to provide Ms. Reeh 'manager' status on the TTCF LinkedIn website. Mr. Hall agreed to provide Ms. Reeh equivalent status on the TTCF Twitter account.

Education – *Dawn Koepp, Rosie Bolenbaucher*

The leadership solicited educational presentation ideas from the Board, Ms. Crocker and Mr. Hall agreed to meet with the workgroup for possible presentations and speakers. The report on TCRN vouchers was deferred to the April Board telco meeting.

Open Forum – *ALL*

Ms. Edwards reported that state ENA leadership is not being made aware of requests for TNCC course offerings in rural Texas locations.

Adjournment – There being no further issues offered for the Board's attention and without objections, the meeting was adjourned by President Robb at 19:40. The next scheduled TTCF Board meeting is April 16, 2020.

Recorded by,

***Brett Dodwell
TTCF Secretary***