



Texas Trauma Coordinators Forum

BOARD MEETING MINUTES

Ad Hoc TTCF Board Meeting March 28, 2019 GoToMeeting

Board Members Present: Sherry Jennings, Lori Robb, Jacky Betts, Brett Dodwell, Courtney Edwards, Garrett Hall, Janice Markwardt, Jenny Oliver, Marvin Cloud, Lauren Prouty, Rebecca Crocker

Agendas and current revisions of the Bylaws/SOPs were distributed prior to the meeting. The meeting was called to order by President Jennings at 13:02 and a quorum was established. Ms. Jennings announced the purpose of the ad hoc meeting was to review and discuss the proposed revisions to the TTCF Bylaws and SOPs, prior to their posting to the website for general membership viewing, 30 days prior to the June 25, 2019 General Membership meeting. It was noted that there are significant tenure and term revisions to the documents related to the Executive Board leadership positions. Specifics of the revisions can be viewed in the immediate past Board meeting minutes.

Parliamentarian Edwards led a review of the revisions that included discussions and input by the Board. Further revisions were annotated to the documents by Ms. Edwards.

Reviewed documents included:

- SOP 1 – Elections
- SOP 2 – Scholarships
- SOP 3 – Budgets
- SOP 4 – Committee Roles and Responsibilities
- SOP 5 – Educational Offerings
- TTCF Bylaws

A complete review of the documents occurred through line 272 of the Bylaws.

The meeting was adjourned without objection at the scheduled time of 14:00.

The Board agreed to reconvene the review, beginning at line number 272 of the Bylaws, on a mutually convenient date in the immediate future. Ms. Edwards agreed to communicate potential meeting dates/times within the next few days to the Board.

Recorded by,

***Brett Dodwell
TTCF Secretary***