



Texas Trauma Coordinators Forum

BOARD MEETING MINUTES

Ad Hoc TTCF Board Meeting April 12, 2019 GoToMeeting

Board Members Present: Jacky Betts, Brett Dodwell, Courtney Edwards, Tracy Cotner-Pouncy, Melanie Leonard, Jennifer Northway, Kelsie Reeh, Marvin Cloud, Lauren Prouty, Dawn Koepp, Irene Lopez, Michael Shiels.

Agendas and current revisions of the Bylaws were distributed prior to the meeting. The meeting was called to order by Brett Dodwell at 09:32 and a quorum was not established. Mr. Dodwell reported the meeting purpose was to complete the revision of the Bylaws which were originally initiated on March 28, 2019.

Parliamentarian Edwards led a review of the revisions that included discussions and input by the Board. Further revisions were annotated to the documents by Ms. Edwards.

Reviewed documents included:
TTCF Bylaws

A complete review of the entire document occurred.

Ms. Edwards agreed to create and distribute a survey monkey to define the verbiage definition of a 'quorum' specific to the TTCF organization.

Final revised SOPs and Bylaws will be presented for Board approval at the scheduled May 16, 2019 Board meeting.

The meeting was adjourned without objection at 1020.

Recorded by,

***Brett Dodwell
TTCF Secretary***