



*Texas Trauma Coordinators Forum*

**GENERAL MEETING MINUTES**

**May 8, 2018**

**Wyndham Garden Hotel, Austin, Texas**

Registration Opened at 07:30. Vendors CSL Behring and BTG CroFab operated display booths in the registration lobby.

The meeting was called to order by President Jennings at 08:02 with an opening prayer and the Pledge of Allegiance.

There were 121 paid members in attendance.

There was a solicited motion to approve the February 13, 2018 General Membership Meeting minutes that were posted to the TTCF homepage for review, by Karen Miner with a second by Rebecca Calloway. There were no suggested revisions or dissent and the motion was passed. Call to Order @ 0802, Opening Prayer, Pledge

**Presidents Announcements** – *Sherry Jennings*

TTDEC Participants – Attendees from today's TTDEC course were recognized by the membership and inaugural members were instructed to participate in today's Membership / Mentorship Committee meeting during the breakout session.

Bylaws and SOPs – Ms. Jennings informed the membership that the 2018 revised Bylaws and SOPs will be completed in the near future and posted to the website for review prior to the August General Meeting.

Parliamentarian – The membership was informed of the Board approved appointment of Courtney Edwards to the parliamentarian position to serve the remainder of the term.

Vendors - CSL Behring – Kcentra, BTG – CroFab – The membership was encouraged to visit the vendor booths in the registration lobby today.

Best Practice Posters – Members were also encouraged to view the displayed Best Practice Posters in the lobby and to bringing their own materials for future presentations.

2018 Needs Assessment Survey results – Input from the survey were shared with the membership to include desired: active shooter, ICD10, PTSD, burnout prevention, triage, MTP, pediatric trauma, and registry education.

Silent Auction – Today’s silent auction was announced and members were encouraged to bid on the displayed auction items.

**Financial Report** – *Jacky Betts*

Mr. Betts submitted an itemized written P&L report for the period of January 1 2018 through May 4, 2018 reflecting a deficit of \$-1,372.77 and total current equity of \$21,127.26. Mr. Betts reminded the membership that hotel meeting block rates expire 3 weeks prior to the meetings and encouraged the membership to utilize the electronic registration and payment option via the TTCF website.

**Educational Offering:** “Thriving vs. Surviving Trauma” was presented by Melanie Leonard which included a 1 hour PowerPoint presentation and CE offering.

**TCRN Recognition** – Steven Talbot, Rebecca Crocker, Roxanne Contreras, and Tonya Marshall were recognized as recent awardees of the TCRN certification.

**Registry Committee** – The committee conducted an instructional PowerPoint presentation including TQIP related registry questions.

**TTCF Lifetime Achievement Award Presentation** – The TTCF Lifetime Achievement Award was presented to Lisa Price with full membership recognition. Ms. Price was applauded for her numerous years of volunteer work spent in the Texas trauma community.

**Committee Breakout** – The Level I/II, Level III, Level IV committees conducted a 60 minute breakout session.

**Lunch/Networking**

**Educational Offering:** “Using Feedback in your Trauma Performance Improvement” was presented by Sheila Lopez which included a 1 hour CE and a PowerPoint presentation.

**Committee Breakout** – The Mentorship/Membership, Special Populations, and Injury Prevention committees conducted a 30 minute breakout session.

## **Committee/Workgroup Reports**

### Mentorship / Membership – Rebecca Crocker, Rosie Bolenbaucher, Melanie Martin

Ms. Crocker reported 23 members in attendance at today's meeting where new member books were distributed. Discussions included uncompensated care, financial resources, and surveys.

### Fund Raising / Finance – Christi Reeves, Cassandra Onofre

Ms. Reeves announced that all TTCF merchandise is available for purchase in the registration lobby and that 10 TTCF labeled tourniquets have been procured for sale at \$30 each. She also encouraged the membership to bid on today's silent auction items.

### Public Relations / Legislative – Marvin Cloud, Christa Delagarza

Mr. Cloud informed the membership that preparations are being conducted for the 2019 Capitol Day operations and that the May 2018 electronic newsletter has been published to the website for viewing.

### Special Populations – Jenny Oliver, Jessica Vickers

Ms. Oliver reported 6 attendees at today's meeting where mental health relating to patients and staff was discussed. Screening for staff burnout and the development of a care protocol were also discussed.

### Injury Prevention – Jennifer Northway, Kelsie Reeh

Ms. Reeh reported 32 members in attendance for today's meeting. She reminded the membership that May is trauma awareness month with the 2018 campaign being "Injury is no accident: 30 years of making a difference". Personal recreational vehicle safety is this year's focus and numerous resources can be found on the American Trauma Society website. The Stop The Bleed training was also discussed including Texas being reported as 5<sup>th</sup> in the nation for instructors and training. Numerous IP training opportunities were also announced and members were instructed to view the TTCF website calendar to keep informed of training offerings. In closing, Ms. Reeh announced the committee's inaugural webinar is planned for July with a specific date and reminder TBA via the TTCF Google Groups list server.

### Education – Angie Juracek, Lauren Ernst

Ms. Ernst solicited the membership for future educational presentation ideas and potential speakers.

### Level I / II – Sheila Lopez, Danielle Sherar

Ms. Lopez reported 39 members in attendance for today's meeting where recent ACS surveys were discussed. Items reviewed included: APP credentialing and education, OPPE availability at surveys, and REBOA and MTP competencies. Newly surveyed facilities provided input that OR/PACU education was highlighted and the recent COT change of 36 CMEs was also discussed. There was significant discussion relating to a proposed project of low ISS deaths in Level III / IV facilities and the availability of prompt ME reports, including post mortem radiology studies. Individuals interesting in developing the project were instructed to contact the committee Chair or Co-Chair. It was also reported that the groups distribution list was updated.

Level III – Melanie Leonard, Ginger Cunningham

Ms. Leonard announced 27 members in attendance were a round table discussion on ideas for success including a trauma boot camp, were discussed. State Trauma Coordinator Michael Murphy participated in a Q/A session with the committee.

Level IV – Janice Markwardt, Joy Henry

Ms. Markwardt reported 46 members present at the meeting where an open format was used to discuss successful survey lessons with Michael Murphy of the DSHS Trauma Office.

**Ask the Surveyors** – A Q/A panel discussion between the membership and TETAF surveyors was conducted.

## **External Reports**

Department of State Health Services (DSHS) OEHS/TS – *Elizabeth Stevenson, Indra Hernandez*

Ms. Stevenson reported current trauma facility status as: IAP (27), Level I (17), Level II (22), Level III (53), Level IV (188) for a total of 280 facilities. She announced that the State has noticed several Level IV facilities that have intentionally let their trauma designations expire. Recently designated facilities were recognized. It was reported that movement related to the Chapter 157 rule revisions are "getting ready to be scheduled" and that DSHS intends to visit numerous RACs for the purpose of obtaining stakeholder input during the next several months. It was suggested that members subscribe to the process announcements through the list server .gov. The anticipated rule revision enactment is 2020. The recent ACS COT CME change was also addressed with Ms. Stevenson reminding the membership that Level I & II facilities are beholden to the ACS verification rules in addition to the current Texas HHS DSHS rules.

Ms. Hernandez reported the FY16 distributions will be disbursed in next couple of weeks and that the second disbursement is geared towards non SDAs and to the remaining SDAs to make whole. FY17 funds will be released after the FY16 distribution. It was noted that the FY17 payments will be sent in one lump payment (no first and second disbursement); with anticipated delivery 2 weeks after FY16 payments are sent. The proposed roll out of the FY18 applications is set for June 2018. The FY18 application will include both ICD9 and/or ICD10 codes as the patient arrival dates will encompass calendar year 2016. The FY18 application will have a completion window of 90 days from rollout to deadline. Please contact Ms. Hernandez for clarification needs.

Trauma Registry – *Dan Dao, Judy Whitfield*

Ms. Whitfield introduced Aisha Speaks as the newly hired state trauma registrar. She further announced that the DSHS 2017 dictionary has an anticipated release date of June. It was acknowledged that the processing of submitted records by the state registry remains slow and that the issue is being addressed at high levels between the state and the vendor.

Texas EMS, Trauma & Acute Care Foundation (TETAF) – Brenda Putz

Ms. Kathy Clayton reported the PSQ process is running smoothly and the second edition will incorporate a improved revision. She reminded the membership to provide input to TETAF related to the process and to please attend the TETAF meeting today at 17:30.

Emergency Nurses Association (ENA) – Courtney Edwards

Ms. Edwards reminded the membership that the written test version "G" of the TNCC course is not to be used and that the ENPC revision is scheduled for a release date of 4Q 2018.

Society of Trauma Nurses (STN) – Courtney Edwards

Ms. Edwards reported that the revision of the ATCN update is shortly forthcoming with the revised book in production. She reminded the membership that video updates will be mandated for instructors.

American Trauma Society (ATS) – Brett Dodwell, Garrett Hall, Tracy Cotner-Pouncy

Mr. Dodwell reported that the next Texas Trauma Registrars Course is scheduled for August 18-19 in San Antonio and to refer to the TTCF calendar for registration.

**Open Forum** – The silent auction was closed and winners were announced to the membership. The collected revenues totaled \$834.00

The membership was reminded of the upcoming election for Director At Large Position 1, Secretary, and Parliamentarian.

**Adjournment** – The meeting was adjourned by President Edwards at 16:20. The next scheduled TTCF General Membership Meeting is August 21, 2018 in Austin.

***Recorded by,***

***Brett Dodwell  
TTCF Secretary***