



*Texas Trauma Coordinators Forum*

## **GENERAL MEETING MINUTES**

**February 13, 2018**

**Wyndham Garden, Austin, Texas**

The meeting was called to order by President Jennings at 08:03 with an opening prayer and the Pledge of Allegiance.

There were 96 members in attendance.

There was a solicited motion to approve the November 17, 2017 General Membership Meeting minutes that were posted to the TTCF homepage for review, by Terry Valentino with a second by Sheila Lopez. There were no suggested revisions or dissent and the motion was passed.

### **Presidents Announcements – Sherry Jennings**

Workgroup: Flash Drive revision – Copies of the drive were announced for distribution to new TTCF members and 2018 paid members. It was also announced that the drive can be downloaded via the 'Resource' tab of the password protected website. Members who pay the 2018 membership fee will be supplied a website password.

Workgroup: TPM Manual – The membership was informed that work continues on this project in conjunction with TETAF and the anticipated completion date is this summer.

The membership was informed that the following vendors have paid fees to promote their wares via tables in the registration hall and encouraged to visit the offerings: CSL Behring, BTG, and Belmont.

2018 TTCF Needs Assessment – It was announced that minimal participation in the 2018 TTCF Needs Assessment Survey and that blank copies of the survey will be handed out today for membership input.

Strategic Planning Meeting 2018 Update –The membership was informed that the Board has agreed to host a booth at the STN TraumaCon this March, and that there is a newly created TTCF promotional flier available for download on the Resource tab of the website. It was also announced that TTCF will operate a vendor booth at the Harris Health Circle of Survival Conference in Houston.

The membership was electronically polled to select the meeting date for the November 2018 meeting. The poll resulted in the decision to hold the Board and General meetings on Friday November 2, 2018 in Austin.

**Treasurer's Report** – *Jacky Betts*

Mr. Betts presented an itemized written report reflecting CY17 Income of \$38,485.28 minus Total Expense of \$36,131.91 for a Net Income of \$2,353.37 for the year. Total current Liabilities & Equity are \$22,500.03.

**TCRN Recognition** – Ms. Dawn Koepf, and Ms. Lauren Ernst were recognized as recent awardees of the TCRN certification.

Committee Breakout – 30 minute Mentorship/Membership Special Populations Injury Prevention

**Educational Offering:** “Snakebites and their Treatment” was presented by Jennifer Carr which included 1 hour CE and a PowerPoint presentation.

**Registry Committee** – The committee conducted an instructional PowerPoint presentation including TQIP related registry questions.

Committee Breakout - Level I/II, Level III, and Level IV committees.

Lunch/Networking

**Educational Offering:** “Service vs. Therapy vs. Emotional Support Dogs” was presented by Linda Marler which included 1 hour CE and a PowerPoint presentation.

**Annual Awards** – The annual TTCF Trauma Champion Award was presented to Robin Garza. The TTCF Lifetime Achievement award was deferred for the May 2018 meeting.

**Ask the Surveyors** – The membership was afforded a panel discussion Q/A conducted with TETAF surveyors relating to Level III and Level IV trauma survey issues.

### **Committee / Workgroup Reports**

**Membership** – *Rebecca Crocker, Rosie Bolenbaucher, Melanie Martin*

Ms. Crocker reported 17 inaugural members in attendance. Packets were distributed and discussed as well as uncomp funding, TTA charges, and the benefits to becoming a TTCF member. The Board met with the new members during a working lunch.

**Fund Raising / Finance** – *Christi Reeves, Cassandra Onofre*

Ms. Reeves reviewed the TTCF merchandize for purchase and reminded the membership off the silent auction scheduled for the May meeting. She also asked the membership to inform her of any new merchandise ideas.

Public Relations / Legislative – Marvin Cloud, Christa Delagarza

Mr. Cloud reported that there is no newsletter for this quarter, however there will be one created and electronically distributed for next quarter. Mr. Cloud discussed the midterm elections and the 86<sup>th</sup> Legislature. He also reported that the Board agreed to purchase “Eat the Frog” books for distribution at the May TTDEC course. In closing, Mr. Cloud reminded the membership that the STN TCRN award nomination deadline is approaching and to consider Rosie Bolenbaucher as a nominee.

Special Populations – Jenny Oliver, Jessica Vickers

Ms. Oliver reported 14 members in attendance at today’s meeting where mental health and stress management was discussed. The difference in stress management and traumatic event management was keyed upon. SMART goals were formalized and action items included looking for trauma informed tool kit, and looking into PTSD screening and ACS requirements.

Injury Prevention – Jennifer Northway, Kelsie Reeh

Ms. Northway announced 41 members in attendance who reviewed the 2017 goals and discussed the 2018 goals. Attendees and the general membership was encouraged to visit the IP Committee’s webpage for a plethora of resources. The 2018 scholarships were discussed including increasing the award monies and the membership was reminded that the scholarship form is located on the Committee’s webpage. Potential subjects for the 2018 webinars were discussed and a webinar schedule was suggested for creation. The Committee’s webpage continues to be robustly populated.

Education – Angie Juracek, Lauren Ernst

Ms. Ernst announced that the TTDEC course is on track for the May 7, 2018 offering. She also solicited the membership for future educational CE offering subjects.

Level I / II – Sheila Lopez, vacant

Ms. Lopez reported 31 members in attendance at today’s meeting. Items discussed included the 2018 SMART goals, washout times for open fractures in relation to ACS standards and recent survey input, and FAST exam archiving. PTSD Screening was discussed in depth with Amber Tucker from UMC Lubbock agreeing to research and report back to the committee. There was also a suggestion to invite Dr. Jessica Mitchell to address the committee relating to PTSD guidelines. Members also shared their input from recent ACS surveys.

Level III – Melanie Leonard, Ginger Cunningham

Ms. Leonard announced there were 21 attendees at today’s meeting where the 2018 SMART goals were formalized, webpage build-out was discussed, and a distribution list was suggested. Discussions were also had relating to injury time frame in relation to trauma activation, communication and relationships between TPMs and MDs.

Level IV – Janice Markwardt, Joy Henry

Ms. Markwardt reported 40 members in attendance where the 2018 goals were finalized. New member attendees were recognized and a Q/A format was conducted to include the two DSHS Trauma Coordinators. TETAF manger Brenda Putz also provided input and addressed members questions. This format continues to be well received per Ms. Markwardt.

## **External Reports**

### **DSHS OEHS/TS – Elizabeth Stevenson**

Ms. Stevenson reported there are currently 18 Level I facilities, 21 Level II facilities, 56 Level III facilities, 193 Level IV facilities, and 24 IAP facilities in Texas totaling 288 trauma centers. Facilities with recent perfect surveys were recognized in public. Ms. Stevenson announced that the survey application process continues to be streamlined for efficiency and that the importance of having a current TPM, TMD, and CEO listed with DSHS was emphasized. It was reported that no further movement on the Trauma Rules Revision process has occurred, although its anticipated that work will begin in 2 months and will start where the last revision work has left off. It was also reported that the Uncomp Care application continues to be delayed and there is no anticipated release date forecasted.

### **DSHS Trauma Registry – Dan Dao, July Whitfield**

Ms. Whitfield reported that use of the 2017 NTDB data dictionary is anticipated for this spring. She also announced that a 'needs assessment' and 'gap analysis' for the State registry will be forthcoming for stakeholder input soon. She reminded the membership to update DSHS with current trauma program leadership position changes, and account manager changes. It was also reported that communications to the registry staff do not need to be sent via secure email, unless there is specific PHI data within the email(s). If transmitting ICD9 data fields to the registry, the annotation 'NA' must be populated if applicable. There was a reminder to include facility names when sending emails and questions to the DSHS group. It was announced that the registry will roll out a new report for harvesting data needed for surveys within the next few months. In closing Ms. Whitfield announced that the State has a trauma registrar position vacancy and in the process of hiring same.

### **TETAF – Brenda Putz**

Ms. Putz reviewed the TETAF website to include resources, survey requests, and numerous assets to the membership.

### **ENA – Courtney Edwards**

The membership was reminded of the rural trauma facility course (RTTDC) and positive feedback for hosting and participating in the course.

### **Open Forum – All**

No items presented.

**Adjournment** – The meeting was adjourned at 16:45 by President Jennings. The next scheduled TTCF General Membership Meeting is Tuesday, May 8, 2018 in Austin.

***Recorded by,***

***Brett Dodwell  
TTCF Secretary***