



Texas Trauma Coordinators Forum

GENERAL MEETING MINUTES

**November 17, 2017
Downtown Hilton
Fort Worth, Texas**

The meeting was called to order by President Garza at 10:03 with an opening prayer and the Pledge of Allegiance.

There was a solicited motion to approve the August 15, 2017 General Membership Meeting minutes that were posted to the TTCF homepage for review, by Marvin Cloud with a second by Karen Myer. There were no suggested revisions or dissent and the motion was passed.

Financial Report – Jacky Betts, Treasurer

Mr. Betts presented an January 1, 2017 through November 15, 2017 itemized, written report reflecting Total Income \$33,237.81 minus Total Expense \$29,008.93 for a current Net Income of \$4,288.88. There was no discussion or objections to the report. Mr. Betts announced that the Wyndham Garden has decreased the lodging fee for TTCF in 2018. Mr. Dodwell will publish the meeting and hotel reservations links to the TTCF website. There was a reminder that the 2017 TTCF website password will change on January 1, 2018 and that the new password will be distributed upon successful processing of a member's 2018 membership payment. It was further noted that the 2018 TTCF meeting dates have been posted to the website homepage.

Presidents Announcements – Robin Garza

Ms. Garza reported there are currently 188 TTCF members and that TTCF deliverables were significantly increased in 2017.

Flashdrive Workgroup – Ms. Jennings announced that the project has been completed with the new drive accommodating 242 reference documents. Mr. Dodwell will publish the flashdrive to the website for 'members only' access. There were 160 physical thumb drives created for distribution to current paid members per request.

TPM Workgroup – It was announced that Ms. Shear expects a completion date in early 2018 and that collaborative work continues with TETAF on the project.

Ms. Garza reported that the Belmont vendor will not be attending today's meeting related to an emergency situation and that the Plano Burn vendor is not in attendance.

Ms. Garza encouraged the membership to visit the 3 poster displays available at today's meeting, which include displays that were presented at the national TQIP conference in Chicago this month.

Ms. Garza solicited input from the membership for the 2018 Needs Assessment Survey that will be distributed in the immediate future.

The January 5 2018 Strategic Planning Meeting in Bryan/College Station was announced to the membership with attendance encouraged.

Ms. Garza also announced that the nomination links for the annual Trauma Champion award and Lifetime Achievement award will be distributed by Mr. Dodwell in the immediate future.

The membership was informed that the Board awarded a current TTCF member a \$2000.00 endowment related to the member's personal adverse impact of Hurricane Harvey. A further distribution for \$500 from the donation link on the TTCF website will be distributed to the same TTCF member. The monies will not have a detriment effect on the TTCF budget.

CEU Educational Offering: "Sports Trauma Injuries: Mortal Sports Injuries" was presented by Dr. Scott Sagraves of Scott & White Memorial Medical Center, Temple TX.

Committee Breakouts – The membership attended a 30 minute breakout session for the Membership, Special Populations, and Injury Prevention committees.

Lunch/Networking

Committee Breakouts – The membership attended a 30 minute breakout session for the Level I/II, Level III, and Level IV committees.

Registry Committee – Ms. Lopez led a membership-wide discussion relating to trauma registry subjects including: the importance of registry operations, networking, registrar education, trauma survey requirements, registry inclusion criteria, coding tools, data dictionary guidelines, the AAAM AIS course, validation of data, and registry reports.

Committee/Workgroup Reports

Membership – *Rebecca Crocker, Rosie Bolenbaucher, Melanie Martin*

Ms. Crocker announced 12 new members attended today's meeting and that handbooks were distributed to each new member. The committee intends to conduct a follow-up webinar for the new members in the near future.

Trauma Registry – *Irene Lopez, Garrett Hall*

See above report.

Fund Raising / Finance – *Amy Schopperth, Cassandra Onofre*

Ms. Schopperth reported her resignation to the membership and was applauded for her leadership and service. Ms. Reeves was announced as the new Chair. Ms. Schopperth reported that additional quantities of polo shirts have been ordered and that the workgroup continues to solicit merchandise suggestions from the membership.

Public Relations / Legislative – *Marvin Cloud, Jennifer Kraatz*

Mr. Cloud announced Ms. Kraatz's resignation relating to a move out-of-state. He reported that Ms. Christa Delagarza has assumed the Co-Chair position. It was also reported that the workgroup conducted a webinar call on November 2nd and that the 2017 and 2018 goals were discussed. The creation of the 4th quarter electronic newsletter was announced with Mr. Dodwell to publish on the website when delivered. Mr. Cloud also reported that the workgroup continues to focus on the upcoming 86th State Legislature preparations.

Injury Prevention – *Jennifer Northway, Kelsie Reeh*

Ms. Northway reported that the committee's \$500 scholarship is still available and that the ATS website is a good source for resource and education materials. The committee will discuss the possibility of increasing the amount of the scholarship at the January 2018 meeting.

Special Populations – *Jenny Oliver, Jessica Vickers*

Ms. Oliver reported 15 members attended today's breakout session and that the formation of the 2018 goals include a mental health focus.

Education – *Angie Juracek, Lauren Ernst*

Ms. Juracek announced Ms. Lauren Ernst as the new Co-Chair and that the 2018 goals were discussed as well as the TTDEC course scheduled for May 2018. She asked the membership to input educational desires for the 2018 CEU offerings.

Level I / II – *Sheila Lopez, Jo-ell Lohrman*

Ms. Robb conducted today's meeting and reported that the committee completed the 2017 goals #1 and #5. Work continues on goals #2, #3, and #4. The TQIP Palliative Care guideline has been published on the committee's webpage as well as the most recent 'change log'. Recent ACS surveys were the primary focus of today's meeting.

Level III – Vacant, Vacant

Ms. Cotner-Pouncy conducted today's committee meeting and reported that the newly appointed Chair and Co-Chair are Ms. Melanie Leonard and Ginger Cunningham. Today's meeting was attended by 17 members who discussed TQIP Level III participation and best practices.

Level IV – Janice Markwardt, Joy Henry

Ms. Markwardt reported that today's meeting focused on survey items with a DSHS Trauma Coordinator addressing the committee in a Q/A session.

Recognition of the Outgoing President

The TTCF Board and membership recognized Ms. Garza's tenure with a presentation of the State Flag which was certified as having flown over the capitol on Trauma Day February 21, 2017 and with a tenure review slideshow. Ms. Garza expressed her sincere gratitude to the membership.

TCRN Recognition – TTCF members who recently obtained TCRN certification were recognized by the membership: Jenna Erwin, Christa Delagarza, and Rob Terry.

Ask the Surveyors – A panel discussion in Q/A form was conducted for the membership by TETAF surveyors.

External Reports

Department of State Health Services (DSHS) OEHS/TS – Elizabeth Stevenson, Indra Hernandez

Ms. Stevenson announced there are currently 23 facilities IAP status, 18 Level I designations, 20 Level II designations, 53 Level III designations, and 192 Level IV designations for a total of 283 designated trauma centers in Texas. Facilities that obtained recent deficiency free surveys were recognized. Ms. Stevenson reported that there has been no forward movement on the revision of the trauma rules.

Ms. Hernandez reported FY16 funding disbursement has no timeline for release and that the FY17 application is anticipated for release in January 2018.

Trauma Registry – Dan Dao, Judy Whitfield

Mr. Dao reported that registry reports related to the August 30, 2017 Harvey disaster have been enhanced for disaster reporting including opioid and crash reports. He announced the state child fatality report is scheduled for release in April 2018 and that the trauma data dictionary will remain essentially unchanged in alignment with the NTDB for 2017-2018.

Texas EMS, Trauma & Acute Care Foundation (TETAF) – Brenda Putz reported the organization is in the process of significant bylaw revisions and reminded the membership to request trauma surveys in a timely manner. There was a reminder to sign up for the TETAF distribution list via the website and that there is a scheduled January 30, 2018 meeting relating to state funding of the trauma system.

Emergency Nurses Association (ENA) – Ms. Edwards announced that written test version “B” of the TNCC course has been compromised and that only versions D, E, and F should be used.

Society of Trauma Nurses (STN) – Rosie Bolenbaucher, At-large Members – It was reported that the revision of the ATCN is in the second round of finalization and that the national conference (TraumaCon) will be held in Portland Oregon on March 23, 2018.

Initiation of New Officers – The oath of office was administered to newly elected Board members: Treasurer Jacky Betts, Historian Kathy Rodgers, and Director At Large #2 Tracy Cotner-Pouncy. Ms. Sherry Jennings was administered the Presidential Oath.

Open Forum – no offerings noted.

Adjournment – Without objection the meeting was adjourned by President Garza at 16:25. The next scheduled TTCF General Membership Meeting is February 13, 2018 in Austin, TX.

Recorded by,

*Brett Dodwell
TTCF Secretary*