



*Texas Trauma Coordinators Forum*

## **TTCF GENERAL MEETING MINUTES**

**August 15, 2017**

**Wyndham Garden Hotel Austin, Texas**

Registration Opened at 07:30 and a continental breakfast was provided. There were 106 members in attendance. There were three vendors (CSL Behring, North America Rescue, and Z-Medica) that operated booths in the registration hall.

The meeting was called to order by President Garza at 08:00 with an opening prayer and Pledge of Allegiance.

**Approval of May Minutes** – There was a solicited motion to approve the May 9, 2017 General Membership Meeting minutes that were posted to the TTCF homepage for review, by Sheila Lopez with a second by Marvin Cloud. There were no suggested revisions or dissent and the motion was passed.

### **Financial Report** – *Jacky Betts*

Mr. Betts provided an itemized oral financial report to the membership and a hardcopy was provided to Mr. Dodwell for the record. The August 10, 2017 dated report reflected a total Liabilities & Equity balance of \$20,833.13. Mr. Betts announced a donated certificate for a free night's stay at the Wyndham Garden that will be offered at today's raffle. He informed the membership that the November 2017 meeting will be conducted at the Fort Worth Downtown Hilton and that the room block expires September 15<sup>th</sup>. It was also reported that the 2018 meeting dates and locations are TBD.

### **Presidents Announcements** – *Robin Garza*

Workgroup: Flash Drive revision. The membership was informed of the workgroup's completion goal of November 2017.

Workgroup: Organizational Membership Deliverables. The membership was informed that increased 2017 deliverables have been completed and this item is marked completed.

Workgroup: TPM Manual. It was noted that collaboration discussions continue between TTCF and TETAF leadership for this project and that an adequate workgroup is in place.

The membership was encouraged to visit the vendor booths in the registration lobby.

Best Practice Posters – The membership was encouraged to display their research and publications for display at future meetings and to contact a board member for further information.

TTCF Newsletter – President Garza and PR Chair Marvin Cloud led a discussion related to the continuation of the TTCF quarterly newsletter; the membership provided significant input to the discussion which reflected the desire to continue with the newsletter creation, production, and distribution. The membership was asked to submit desired newsletter subjects, articles, and ideas to any board member. The decision was made to create, produce, and distribute the newsletter in password protected electronic format only via the TTCF website.

**Officer Election** – President Garza and Parliamentarian Sherar presided over the distribution and collection of ballots for the TTCF Board positions of Treasurer, Historian, and Director At Large #2. The membership was informed of the ability to use the 'write in' option of the ballots.

**Rural Trauma Development Course** – Rosie Bolenbaucher presented a PowerPoint presentation of the RTDC Course. The presentation will be placed on the Education Workgroup page of the TTCF website for membership reference.

**Vendor Presentation** – "Z-Medica" – Simon Hahnenberg addressed the membership highlighting the "QuickClot" dressing product. For more information please contact Mr. Hahnenberg via email at [shahnenberg@z-medica.com](mailto:shahnenberg@z-medica.com)

**Ask The Surveyor** – The membership was offered a Q&A discussion opportunity with TETAF Level III and Level IV trauma surveyors.

**Educational Offering:** "Intimate Partner Violence: A Primer for Trauma Coordinators" – Ms. Krista Del Gallo, Policy Manager for the Teas Council on Family Violence presented a one hour offering to the membership which included CE credit. The presentation will be placed on the Special Populations and Injury Prevention pages of the TTCF website for membership viewing.

**Committee and Workshop Breakouts** – The Level I / II, Level III, Level IV, Special Populations, Injury Prevention, and Membership groups conducted breakout meeting sessions.

**Lunch / Networking** – a buffet lunch was provided to the membership.

**Educational Offering** – “Recent Advances in the Treatment of PTSD” – Mr. Mark Powers, PhD, Director of Trauma Research for Baylor University Medical Center presented a one hour offering to the membership which included CE credit. The presentation will be placed on the Education Workgroup’s page of the TTCF website for members reference.

**Registry Committee** – Chair Lopez and Co-Chair Hall led a registry discussion for the membership. The membership was reminded to sign up for ‘Lunch N Learn’ offerings via the TTCF website, to use the [www.TxTraumaRegistrar.com](http://www.TxTraumaRegistrar.com) website for reference, and to sign up for the registry distribution list. Today’s PowerPoint will be published to the Registry Committee’s TTCF webpage for future reference.

### **Committee/Workgroup Reports**

Membership / Mentorship – *Rebecca Crocker, Rosie Bolenbaucher, Melanie Martin*

Ms. Crocker reported 10 inaugural members in attendance and announced a follow-up meeting via the GoToMeeting tool will be scheduled in 4 to 6 weeks. The new members were recognized by the general membership and their names were provided to Ms. Kraatz for inclusion in the next TTCF newsletter.

Fund Raising / Finance – *Amy Schopperth, vacant*

Ms. Schopperth announced that Cassandra Onofre has been appointed as the new Co-Chair. She also informed the membership of several new TTCF merchandize items including umbrella and thermal cups that can be purchased via the TTCF Store on the website.

Trauma Registry – *Irene Lopez, Garrett Hall*

See above.

Public Relations / Legislative - *Marvin Cloud, Jennifer Kraatz*

Mr. Cloud reiterated the decision to continue to produce the quarterly newsletter for electronic distribution and posting to the TTCF website. The workgroup leadership stressed the importance of membership submission of articles and ideas for the newsletter. The leadership asked the membership to communicate any input to Mr. Cloud and/or Ms. Kraatz. Mr. Cloud informed the membership that the workgroup leadership is keeping close scrutiny on the 85<sup>th</sup> State Legislature’s Special Session proceedings. Lastly Mr. Cloud announced that the newsletter’s staff intends to increase the public relations focus of the newsletter in future editions.

Special Populations – *Jenny Oliver, Jessica Vickers*

Ms. Oliver announced there were 12 members that attended today’s meeting. Autism in trauma was discussed and that work continues on development of a OB trauma algorithm.

Injury Prevention – *Jennifer Northway, Kelsie Reeh*

Ms. Northway reported 60 in attendance and that interpersonal violence was discussed at the meeting and that October is violence awareness month. She also reminded the membership that the committee is offering two IP scholarships up to \$500 and that the scholarship application form is located on the committee’s page of the TTCF website.

Education – *Angie Juracek, Christi Reeves*

Ms. Juracek solicited the membership for desired speaker topics and announced the next workgroup webinar meeting will be at 11:00 on September 15, 2017, with registration and details to follow via the TTCF list server.

Level I/II – Sheila Lopez, Jo-ell Lohrman

Ms. Lopez announced there were 35 members in attendance at today's meeting. The committee's 2017 goals were reviewed including developing an instructional tutorial for how to develop and display best practice posters. The fruition of this goal is to present the educational research project for the 2018 TQIP abstraction call. The Texas TQIP was also discussed including the project's current status and funding. The next Texas TQIP stakeholder meeting was announced for August 17, 2017. The committee's distribution list was circulated for updating with instructions for each member to annotate their desire not to have their email listed if applicable. The distribution list is scheduled for publication to the committee's webpage. There was also a discussion related to the accuracy of capturing over/under triage and the Baylor UMC NTIF + Cribari = STAT research.

Level III – Sandie Williams, Drew Seelman

DAL #2 Tracy Cotner-Pouncy led the meeting with 21 in attendance. A Q&A format was utilized including a discussion of template sharing.

Level IV – Janice Markwardt, Joy Henry

Ms. Henry announced 40 in attendance, of which 8-10 were new members. The meeting consisted of a Q&A session and included input from DSHS trauma coordinators.

**TCRN Recognition** – Newly certified TCRN awardees were recognized by the membership. These included: Marvin Cloud, Kelsie Reeh, and Stacy Shipp.

**Officer Election Results** – President Garza announced the election results of today's voting to the membership. The newly elected Board Members are: Treasurer Jacky Betts; Historian Kathy Rodgers; and Director At Large Position #2 Tracy Cotner-Pouncy. There was a motion by Marvin Cloud with a second by Sheila Lopez to destroy the election ballots. There was no dissent and the motion passed.

## **External Reports**

Department of State Health Services (DSHS) OEHS/TS – Elizabeth Stevenson, Indra Hernandez

Ms. Hernandez reported that the FY16 uncompensated funding is awaiting close out and that the FY18 uncompensated application worksheet will only include ICD10 coding. She reminded the membership to sign up for the DSHS distribution list for communications.

Ms. Stevenson announced the current trauma designation of Texas consists of: 18 Level I facilities, 18 Level II facilities, 59 Level III facilities, and 193 Level IV facilities, for a total of 288 designated facilities. 26 facilities were reported to be In Active Pursuit status. Facilities that recently concluded a trauma survey with no deficiencies were individually recognized. Ms. Stevenson reminded the membership to sign up for the state distribution list and to keep their facility POC and leadership information current. Lastly she reported that there is no further movement related to the trauma rule revision code 157, and that the process is awaiting the commissioners' approval to open.

Trauma Registry – Dan Dao, Adrian Condor

Mr. Dai reported that the Justice of the Peace and Medical Examiners registry submission portals are now open and functional. Additionally it was reported that there are four new Maven reports that have been added to the system. Mr. Dao reminded the membership to sign up on the DSHS distribution list via the state website and that his office continues to conduct in-person RAC educational visits and monthly webinars.

Texas EMS, Trauma & Acute Care Foundation (TETAF) – Brenda Putz, Kathy Clayton

Ms. Clayton reminded the membership of tonight's TETAF meeting and to view the TETAF website [www.tetaf.org](http://www.tetaf.org) for distribution lists, calendars, and survey request applications.

Emergency Nurses Association (ENA) – Courtney Edwards, At-large Members

No report offered.

Society of Trauma Nurses (STN) – Rosie Bolenbaucher, At-large Members

No report offered.

**Open Forum** – Today's raffle winner was Robin Garza who received the Wyndham Garden Hotel voucher.

**Adjournment** – The meeting was adjourned at 15:40 by President Garza. The next scheduled TTCF General Membership meeting is 10:00 Friday, November 17, 2017 at the Fort Worth Downtown Hilton.

*Recorded by,*

*Brett Dodwell  
TTCF Secretary*