



*Texas Trauma Coordinators Forum*

**General Membership Minutes**

**November 18, 2011**

Downtown Hilton

Austin, Texas

**Registration (\$40.00) Opens**

Registration commenced with EZ-IO and QuickClot vendors booths operational outside meeting hall.

**Call to Order, Opening Prayer, Pledge**

President Christopher called the meeting to order at 1006. The 2012 TTCF fee increases for annual membership and general meetings were announced and will commence at the February 2012 meeting. The President announced the Fund Raising Committee's poster board for merchandise purchase.

The QuickClot representative presented a 20-minute in-service slideshow, brochure, and demo product handout to the general membership.

**Announcement of Today's Board Mentors**

The President announced (*late in the meeting*) today's Board Member mentors (Cindy Jenkins, Tracy Cotner-Pouncy, and Lori Boyett) to the membership. First-time attendees were instructed to shadow these individuals for the next 12 months.

**Approval of August 16, 2011 Minutes**

There was a motion to accept, as written, the TTCF August 2011 General Membership Meeting minutes by Kelly Stowell with a second by Rudy Flores. The motion carried without debate and the minutes were accepted as written.

**President's Message – *Scott Christopher***

Board Meeting Recap – Approved financial report from the Treasurer. Announcement of the 2012 TTCF Board meeting dates as Feb 6, May 7, August 13, and Nov 16.

Disaster Page (*Kathy Rodgers*) - Historian Rodgers requested disaster position papers from the general membership and set a publication goal of February 2012 for the website display.

FAQ Page (*Janet Pointer*) Developments

Mrs. Pointer reported that the FAQ page is now published on the TTCF website and continues to be formulated. She asked the general membership to submit questions to her for FAQ page display.

Trauma Care After Resuscitation (TCAR)/ Pediatric Care After Resuscitation (PCAR) future dates were announced to the membership and feedback on the courses were provided. Feedback from those that have attended this course has been extremely positive.

Trauma Rules Review – see DSHS and TETAF reports.

Review of This Week's Activities – The President asked for general membership feedback related to this week's TTCF/TETAF/GETAC meetings. The GETAC meeting schedules were provided and a reminder was given that the TETAF and GETAC meetings will be webcast and scheduled for archive.

Strategic Planning / Survey Monkey Results – The President related that 59 participants responded to the November TTCF survey and that the survey results would be incorporated into TTCF Committee and TTCF Strategic Planning meetings. It was also announced that 2012 is the 20<sup>th</sup> anniversary of TTCF and members were asked to contribute to planning celebrations and project ideas.

2012 Meeting Dates and Location – The 2012 General Membership dates and locations were announced to the membership. The dates are Feb 7, May 8, August 14, and November 16.

### **New Officers Oath of Office**

Current President Christopher administered the oath of office to newly elected Board Members; President Marvin Cloud, Treasurer Jacky Betts, Historian Kathy Rogers, and Director At Large #1 Lisa Price. The oath of office was also administered to Level III Chair Wanda Wiktorik and Level IV Chair Janice Markwardt. Newly elected members took their oaths of office in the presence of the general membership and were sworn in according to the bylaws.

### **Financial Report – Jacky Betts**

Treasurer Betts submitted the Profit & Loss and Balance reports for Jan 1, 2011 through Nov 16, 2011. P&L summarized as Total Income \$24,920.77 with Total Expense \$28,245.67 for a Net Income of \$-3,324.90. Balance report as Total Liabilities & Equity of **\$17,665.08**. There was a motion to accept the reports as written by Cindy Jenkins with a second by Rudy Flores. The motion passed without objection and the financial reports were accepted as written.

The Treasurer announced the 2012 TTCF fee increases of \$25/annual membership, and \$50/general meeting, to all in attendance. Consideration by the Board to conduct the 2012 November General Membership Meeting at the Austin Embassy Suites was announced to the membership as a 2012 January Strategic Planning agenda item.

The Treasurer announced that 81 members were signed in to today's meeting and reiterated the importance of providing an RSVP for future meetings. This is imperative to get an accurate count for food offerings at the meetings.

Lastly it was announced that the representative fees paid by today's vendors are \$500 for EZ-IO and \$1,500 for ZMedica.

### **Remembrance of Diane Washington**

President Christopher instituted a moment of silence and remembrance for Diane Washington, Trauma Registrar, from JPS Hospital in Ft. Worth who recently passed.

**Level III and Level IV Committee Meetings** – The committees met in breakout session for 30 minutes.

## **Education – Pediatric Abdominal Trauma**

Education Co-Chair Jenkins provided an excellent, comprehensive CE PowerPoint in-service on pediatric abdominal trauma to the membership and specified CE logistic requirements for award credit. This presentation will be posted to the web site at a later date.

**Lunch** (Provided) / Networking

## **Reports**

### Department of State Health Services (DSHS) OEMS/TS

Emily Parsons reported that uncompensated trauma funding has been allocated and the applications are due to DSHS by Feb 14, 2012. She stipulated that the all components of the application must be submitted electronically and all information is located on the DSHS webpage. The Signature Page must be notarized, scanned, then emailed (no postal mail) with the entire application. The Excel itemized spread sheet is also required like last year. The FY 2012 Disbursement Funds have been reduced to \$57.5 million and a total of \$54.7 will be disbursed to Designated Trauma Facilities and those facilities In-Active-Pursuit status. Mrs. Parsons briefly explained the Trauma “add on” for SDA and that all eligible monies will be dispersed, however the originating office (DSHS vs. HHSC) of the checks may differ. She further stated that as of January 2012 DSHS will no longer send list server announcements but communiqué will generate from “gov delivery”. To receive these emails please go to the DSHS website, “sign up for delivery” and specify what information you would like to receive. Current status of the trauma RULE REVISION chapter 157; it was reported that as of September 30 all GETAC committees have submitted recommendations and DSHS is in the process of determining if recommendations meet statute and screening the requests. Mrs. Parsons reported that DSHS will require 8 to 12 months to compile and draft the revised rule. This revised rule will then go to public comment and back to GETAC. She also reported that the DISPRO LIST computation is in progress between HHC/DSHS and that the final list will be completed by Dec 15, 2011. Mrs. Parsons reported that there are currently 265 designated Texas Trauma Centers and 15 In Active Pursuit. And lastly, she announced that one facility has been designated as a Support Stroke Center, another facility has completed the survey process and a third facility is pending on-site review for their Support Stroke Center designation. She announced that a reminder letter regarding re-designation was recently sent to all Primary Stroke Centers.

### Trauma Registry

Tammy Sajak reported that the RSWG stakeholders are continuing work with the State Epidemiology Dept on registry data points and modeling with NTDB and NEMSIS. The final data point version was completed on Nov 1, 2011 and that currently the major registry software vendors are continuing the work of interface/updates. The RSWG will continue to submit its work and progress at GETAC committees. It was reported that the next registry webinar will be Nov 29 and 30, 2011 and will contain the latest updates, a showcase of the current product, and the RSWG’s suggested reports for retrieval. There is a go live date of Aug 2012 projected. Mrs. Sajak further reported that injury data is currently being supplied to the GETAC RAC Chair committee and that Motor Vehicle Collision data is on the report due to that committee next week. There was also notice that the Injury Reporting Rules coming up for a scheduled review by Epidemiology Department. It was also reported that the revision proposals will contain input from stakeholders and RSWG prior to adoption.

### Texas EMS, Trauma & Acute Care Foundation (TETAF)

Brenda Putz reported that new trauma and stroke surveyors are processing through the TETAF intern process. She also reported that the Administrators Overview project is in final draft and progressing to the printing stage soon. It was reported that TETAF is building a Data Management Course designed for trauma registrars and is slated to coincide with the projection of the revised DSHS trauma registry implementation. Mrs. Putz stated that a TETAF newsletter is in the planning stage and anticipated soon. The TCAR schedule was discussed with direction to visit the TCAR website for registration, information, and schedules. TETAF Manager Brenda Putz informed the membership that the TETAF EMS Division Chair has been filled by Ed Racht, MD due to a resignation vacancy. Lastly, a reminder of tomorrow's TETAF meeting was provided as well as feedback on the Bat Cruise fundraiser.

### Emergency Nurses Association (ENA)

Cindy Jenkins reported on the ENPC 2012 revision and that current instructors need to be certified on the revision update or must take the entire instructor course again. It was also reported that new AHA guidelines and burn guidelines are slated for the near future.

### **Committee Breakouts**

Breakout sessions for committee meetings ensued for 30 minutes.

### **Education – Audit Filters / Performance Improvement**

Education Chair Edwards provided presentation on Trauma Performance Improvement and Audit Filters via a lecture/PowerPoint presentation with CEs provided.

### **Committee Reports**

Membership / Mentorship - New members were introduced and recognized by the general membership. Co Chair Cotner-Pouncy reported 12 participants at today's meeting and that membership cards are available to all paid members.

Fund Raising / Finance – Chair Dykes reported an attendance of 2 and that a special event raffle was discussed. She announced that RAC "V" has donated hotel and symposium fees for a TTCF raffle to be conducted in Feb 2012. The newly created poster board for TTCF ordering and merchandise was discussed including the ability to ship ordered items directly to members' addresses. Today's Christmas raffle winner was Megan Beauchamp.

Level 3 – Chair Wiktorik reported an attendance of 35. Andrea Holmes was nominated as Level III Co Chair. There was a lengthy discussion on capnography as well as the survey monkey results indicating a desire for coding education. The proposed trauma center performance standards and events for review were also discussed.

Level 4 - Chair Markwardt reported 44 attendees. Flowsheet questionnaire and benefits to developing a standardized Level IV flowsheet were discussed. A Level IV coordinators panel and the standards/event review paper were also explored. Chair Markwardt solicited requests for a Co-Chair and vote for the February 2012 meeting.

Trauma Registry – Chair Lopez reported 16 members in attendance. A large amount of material was discussed including; locations for registry CEUs, AAAM manual with impending AIS update, ICD-9/10 course projected for late 2012, Data Management Course

development, TBI/SCI/Drowning data points harvest, CAISS and CSTR certification, and NTDB participation.

Public Relations / Legislative – Chair Baker announced 7 attendees. Discussion included the newsletter production process and a call for material to the general membership was made. Submission deadline was announced as Jan 15, 2012 for the next newsletter. Chair Baker reminded other committee chairs to submit their reports for the newsletter. A Facebook page for TTCF was also formulated and the committee's production for the TTCF 20<sup>th</sup> Anniversary newsletter was announced for the August issue.

Pediatrics – Chair Pointer reported one attendee. She discussed the January 2012 Strategic Planning agenda item of changing the pediatric committee into a special populations committee.

Education – Chair Edwards reported 9 members present with discussion on survey monkey results for future education offerings to include Advanced Burn Life Support Course, TCAR, and TDEC, military resuscitation, social networking impact on trauma nursing, and geriatric trauma were all entertained. The Texas Injury & Violence Prevention Conference was also addressed.

Injury Prevention – Chair Tapley reported 14 in attendance with discussion on TTCF/TETAF evidenced based, combined IP work including grading program effectiveness. It was reported that early registration for the Texas Injury/Violence Prevention Conference scheduled for June 20-22, 2012 at Dell Children's Hospital is only \$135 for the two day conference. Registration is available through Dell Children's website and TETAF website. The TCAR course was also discussed in addition to multiple texting/distracted driving programs that are getting an increased focus in Texas. A YouTube video "Chronicles of a Teen Killer" was suggested to the general membership.

### **Open Forum**

President Christopher recognized TTCF past presidents in attendance (Brenda Putz, Wanda Wiktorik, Kathy Rodgers, Jacky Betts). Mr. Christopher presented a fare well speech with earnest gratitude and respect. He then introduced incoming President Marvin Cloud to the membership. President Cloud gave a short speech that included his vision and direction for TTCF and presented outgoing President Christopher an appreciation plaque and membership gift.

### **Adjournment**

There was a motion to adjourn the November 18, 2011 TTCF General Membership meeting by Kathy Rodgers with a second by Brett Dodwell. The motion was unanimously accepted and the meeting was adjourned by President Christopher at 16:30. The next scheduled TTCF General Membership meeting is scheduled for February 7, 2012 at the Embassy Suites Hotel in Austin Texas.

*Respectfully submitted,  
Brett Dodwell  
TTCF Secretary*