



Texas Trauma Coordinators Forum

GENERAL MEETING MINUTES

November 21, 2014 Downtown Hilton Fort Worth, Texas

Registration was opened at 0930 and a continental breakfast was provided. Written agendas and a sign-in roster were utilized. 84 members signed the attendance roster. New TTCF merchandise was offered for purchase including: 4gb thumb drives, cell phone stands, ink pens, and fleece jackets. The "Just Drive" campaign wrist bands, thumb rings, and magnets were provided for the membership via the Injury Prevention Committee.

The meeting was called to order at 10:08 by President Edwards. An opening prayer and the Pledge of Allegiance were conducted.

Presidents Announcements – *Courtney Edwards*

President Edwards reminded the membership to contribute desired needs assessments to Board and Committee leadership for consideration at the January 9, 2015 Strategic Planning Meeting. Nominations for the TTCF annual awards were also requested from the general membership. The award designates will be chosen at the January Board Meeting. Ms. Edwards also impressed on the membership the importance of attending the February "Capitol Day" Meeting. Final logistics will be emailed out after the January Board Meeting.

Past President Report – *Marvin Cloud*

Mr. Cloud announced that he is working on a legislative appointment schedule for February's Capitol Day. The importance of diligent planning to maximize TTCF membership visits and appointments with legislators was stressed. The purpose of TTCF educating state legislators on trauma facilities, systems, and finance was imparted on the membership. There is a link on the TTCF homepage to discover individual member's legislators.

Secretary's Report – Brett Dodwell

Mr. Dodwell solicited a motion to approve the last General Meeting minutes. There was a motion approve the August 19, 2015 General Membership Minutes as posted to the TTCF website by Marvin Cloud with a second by Christi Reeves. There was no discussion or dissent. The motion passed and the minutes were approved. Mr. Dodwell also presented a brief PowerPoint handout with announcement of the approved transition of the current "yahoo" TTCF list server to the "Google groups" TTCF list server. The transition will begin in 2015. Operational instructions for using the "Google groups" list server are readily available on the internet.

Financial Report – Jacky Betts

Mr. Betts presented an itemized written financial report dated November 20, 2014 culminating in an Opening Balance of \$30,902.92, minus Retained Earnings of \$-12,858.88, with a Net Income of \$6,337.83 for a current Total Liabilities & Equity of \$24,375.12. There was a motion to accept the report by Brett Dodwell and a second by Marvin Cloud. There were no objections and the motion passed. Mr. Betts informed the membership that the organization is in very sound financial shape.

Education Ebola Response - Chris Noah, the emergency preparedness officer from Parkland Hospital gave a one hour PowerPoint presentation on the Dallas Ebola cases including lessons learned.

Lunch/Networking

Committee Reports

Membership – Tracey Cotner-Pouncy / Scott Christopher – Mr. Christopher reported 7 new members in attendance. New member packets distributed and a Q/A session was offered covering the history of TTCF, benefits of membership, TETAF/GETAC, and the benefits of attending quarterly meeting.

Fund Raising/Finance – Robin Gage / Delores Londerholm – Ms. Gage reported 4 attendees at today's meeting and reviewed the new merchandise that has been robustly selling today: ink pens, cell phone stands, 4gb thumb drives, and fleece jackets. She solicited the membership for donations to the May silent auction. There was also a request for t-shirt production ideas.

Registry – Irene Lopez/Garrett Hall – Ms. Lopez reported 24 members in attendance who discussed the difference in I/IIIs vs. III/IVs data elements and that this question has been forwarded to the AAAM and ACS for input. She reminded the membership to use the NTDB data dictionary for state and federal submissions, and also to use AAAM book that is free for download. The success of the Lunch N Learn offerings was stated, as well as the plan to continue their offering.

Legislative/Public Relations – *Susan Hyles/Penny Sellers* – Ms. Hyles reported 5 attendees. A reduced deadline for newsletter submissions was announced as NLT 6 weeks prior to quarterly meetings. The ability to sign up for automatic legislative announcements was stated, refer to the TETAF homepage. Mr. Cloud reported that the current list of TTCF members will be cross walked to state legislators for purpose of making appointments for Capitol Day. A uniformed talking points message will be developed with TETAF for Capitol Day activities and appointments.

Special Populations – *Jenny Oliver/Sandie Williams* – Ms. Oliver announced 11 attendees at the meeting. She also stated that bariatric trauma presentation is scheduled for the May 2015 meeting and the next scheduled population focus will be mental health trauma.

Education – *Christi Reeves/Rosie Bolenbaucher* – Ms. Reeves reported 5 attendees were present. She announced the Injury Prevention symposium scheduled for February 16, 2015 in Austin; refer to the TETAF website. The TTDEC course is also scheduled for annual offering in May. A calendar for the TTCF newsletter announcing the quarterly educational offerings for the General Membership Meetings was projected. Educational topics include: obesity and trauma, “what I wish my leadership knew about trauma”, how to offer CEs, pain management, and how to write a contract/policy/credentialing.

Injury Prevention – *Jessica LaPlant/Amy Schopperth* – Ms. Schopperth reported 18 in attendance. The success of the “Just Drive” campaign was lauded, as evidenced by 43000 signatures in the Houston area schools. Refer to the TETAF homepage for more information. The committee is working towards an IP drop box and solicited members to send in their IP efforts and successes.

Level I/II – *Terry Valentino/Jo-ell Lohrman* – There was no meeting during the morning session today.

Level III- President Edwards announced the leadership vacancies in the committee and solicited membership interest for same. There was no meeting during the morning session today.

Level IV- *Janice Markwardt/Deedee Abbott* - There was no meeting during the morning session today.
no meeting today.

Ask the Surveyor – A Q/A panel session with Level III/IV & ACS surveyors was offered to the membership . Topics discussed were: CME for peer review, ACS 2014 criteria implementation, administrative facility support, and performance improvement.

State Reports

Department of State Health Services (DSHS) OEHS/TS – Elizabeth Stevenson reported that the deadline for uncompensated funding applications is January 30, 2015 and that Indra Hernandez is fielding questions related to the process. SDA calculations are still being computed by the State. Ms. Stevenson also announced that there are currently 283 designated trauma facilities in Texas: 16 Level I, 17 Level II, 52 Level III, 199 Level IV and 14 In Active Pursuit.

State Trauma Registry – Christopher Drucker Branch Manager of Injury Epidemiology & Surveillance reported he is assuming Tammy Seajacks' position and presented the report. User Guide Update: collaboration work continues with shareholder groups with completion date proposed January 2015.

Data Extract Update: will be implemented for 2015 NTDB call for data submission window.

XML Upload for Hospitals Update: completion date scheduled for early December 2014.

ISS Calculator Update: work with AAAM continues with goal development of March/April 2015.

Data Management Training Funding: contract for RAC Chairs in progress, 22 scholarship training slots available; Feb 26/27 training date set. TxDOT is source for funding grant.

AIS Funding: work with AAAM for this contract continues with 72 allotted scholarship training slots currently available with a target date of June 2015. TxDOT is source for funding grant.

Texas EMS, Trauma & Acute Care Foundation (TETAF) Manager Brenda Putz asked the membership to give as much notice for desired surveys as possible. Action alerts and distribution information can be obtained by signing up through the TETAF homepage in addition to viewing a calendar of events.

Emergency Nurses Association (ENA) Courtney Edwards reported that the next state meeting is scheduled for Jan 15-17, 2015. She also announced that the TNCC 7th edition test "A" is compromised and the ENA is requesting to cease its use.

Oath of Office – President Edwards administered the oath of office to newly elected Executive Board Directors: President-Elect Robin Garza, Secretary Brett Dodwell, and Director At Large #1 Lori Boyett. The oath was witnessed by the General Membership.

Educational Offering "Texas Legislature 101" – TETAF's CEO Dinah Welsh presented a PowerPoint offering overview of the Texas State Legislature. The presentation will be placed on the TTCF members' only website.

Adjournment – There was a motion to adjourn the General Membership Meeting by Brett Dodwell with a second by Susan Hyles. There were no objections, the motion passed and the meeting was adjourned by President Edwards at 16:20. The next scheduled TTCF General Membership Meeting is February 17, 2015 at the Embassy Suites Central, Austin Texas.

Recorded by,

*Brett Dodwell
TTCF Secretary*