



Texas Trauma Coordinators Forum

BOARD CONFERENCE CALL MINUTES

Thursday, October 23, 2014

Board Members Present: Courtney Edwards, Brett Dodwell, Robin Garza, Kathy Rogers, Sherry Jennings, Christi Reeves, Rosie Bolenbaucher, Susan Hyles, Penny Sellers, Janice Markwardt, Jessica LaPlant, Amy Schopperth.

The meeting was called to order by President Edwards at 13:38. Attendance was taken and a quorum was established.

Presidents Announcements

Ms. Edwards requested that board members compile any "best practice" guidelines/posters/articles for contribution to TTCF as a future project. She also reminded the board to begin contemplations and nominations for annual trauma awards to be selected at the January 2015 meeting. Parliamentarian Garza agreed to update the surveymonkey links on the TTCF members' page for 2014 nominations.

Flash Drive workgroup (Scott, Tracy) no update

Orientation Process workgroup (Brenda, Janice, Christi) no update offered

Registry Webinars workgroup (Irene, Garrett) continued success in the Lunch N Learn webinars with projected revisiting charging a fee per offering related to out-of-state attendance interest.

EMR Position Paper workgroup (Courtney, Wendi) progress continues.

The Board reviewed projected needs for the November 21, 2014 meetings. The oath of office will be administered. Dinah Welsh of TETAF will present for educational CEs. Logistics for February's Capitol Day will be discussed and a plan for morning meetings of the Level I, II, III, and IV committees was well received by the Board.

Past President's Report – Marvin Cloud – no report offered.

Secretary's Report – Brett Dodwell – Mr. Dodwell announced that the August Board and General meeting minutes are published on the TTCF homepage for review. There was also a reminder for leadership to submit newsletter contributions to Susan Hyles.

Treasurer's Report – Jacky Betts – no report offered.

Parliamentarian's Report – Robin Garza – Ms. Garza announced that the annual trauma awards nomination links will be updated for 2014 submissions.

Historian's Report – Kathy Rogers – Ms. Rodgers reported that meeting pictures will continue to be taken.

Director At Large Reports - #1 Lori Boyett, #2 Sherry Jennings – Ms. Jennings stated there were no additions to report.

Committee Reports

Membership / Mentorship – *Tracy Cotner-Pouncy, Scott Christopher* – no report offered.

Fund Raising / Finance – *Robin Gage, Delores Londerholm* – no report offered.

Level I / II - *Terry Valentino, Jo-ell Lohrman* – no report offered.

Level III – *Heidi Lavka, vacant* – no report offered.

Level IV – *Janice Markwardt, Deedee Abbott* - Ms. Markwardt announced that the committee has submitted newsletter offering for publication.

Trauma Registry – *Irene Lopez, Garrett Hall* – no report offered.

Public Relations / Legislative – *Susan Hyles, Penny Sellers* – Ms. Hyles announced that most requested submissions for the newsletter have been received and that the amount of contributions have been steadily increasing per quarter.

Special Populations – *Jenny Oliver, Sandy Williams* – no report offered.

Injury Prevention – *Jessica LaPlant, Amy Schopperth* – Ms. LaPlant reported to the Board that the "Just Drive" campaign merchandise has been ordered and will be available for distribution at the November meeting. Inventory includes wrist bands, thumb bands, and magnets.

Education – *Christi Reeves, Rosie Bolenbaucher* - Ms. Reeves announced that a survey monkey will be distributed to solicit educational requests for the 2015 meetings.

Open Forum – *ALL* – Ms. Bolenbaucher announced that she will supply index cards to solicit membership questions to be addressed at the General Meetings "ask the surveyor" panels. She further offered to supply an American flag quilt to be used at TTCF meetings as needed.

With no other business to be addressed, the meeting was adjourned by President Edwards at 14:10. The next scheduled TTCF Board meeting is at 08:00 November 21, 2014 at the Ft. Worth Downtown Hilton.

Recorded by,

***Brett Dodwell
TTCF Secretary***