



*Texas Trauma Coordinators Forum*

## **GENERAL MEETING MINUTES**

**May 12, 2015**

**Embassy Suites – Central Austin, Texas**

Registration opened at 07:30 and a buffet breakfast was provided. Membership cards were also provided upon individual requests. A sign-in sheet was utilized, May TTCF Newsletters were provided as well as "Just Drive" bumper magnets and bracelets. The meeting's table sponsor was Medical Solutions, Inc.

Committee meetings were conducted from 0800 to 0845 by the Level I / II Committee, and the Level III and Level IV Committees, which met in unison. A "Door In Door Out" presentation regarding a process to increase efficiency in trauma transports from Level III/Level IV facilities to Level I/Level II facilities was offered by Kevin Crocker of Montgomery County Hospital District, Rebecca Crocker of Conroe Regional Medical Center, and Brett Dodwell of Memorial Hermann The Woodlands.

The meeting was called to order at 0900 by President Edwards. There were 132 signatures on the sign-in roster. The Pledge of Allegiance was conducted as was an opening prayer.

### **Good of the Order**

Secretary Dodwell announced that the TTCF homepage posted General Meeting minutes for November 2014 and February 2015 were in need of adoption. There was a motion by Marvin Cloud to accept the November 21, 2015 minutes as posted and the February 17, 2015 minutes as posted, with a second by Christi Reeves. There was no discussion or objections. The motion was passed without dissent.

### **Presidents Announcements – Courtney Edwards**

Ms. Edwards announced that best practice posters and articles will be displayed at future meetings and requested members to present items for Board review.

Ms. Edwards thanked Rosie Bolenbaucher for her work in spearheading the TTDEC revision and announced that the course reviews have been positive.

Volunteers were requested to participate in the TTCF SOP Revision project.

Interfacing work has begun between TTCF and the Trauma Survivors Network of the American Trauma Society and the inaugural meeting was conducted with 25 attendees.

Member contributions to the Flash Drive Revision workgroup were requested. Please forward documents to Tracy Cotner-Pouncy and Sherry Jennings.

The potential Texas TQIP program was announced as a standing agenda item for future meetings.

**Showcasing Our Best** - Mickie Watson of Texas Health Presbyterian Plano presented a poster board presentation to the membership relating to injury prevention initiatives regarding concussion and consistent discharge instructions. The program initiated a concussion clinic at her facility and uncovered many new resources. Ms. Watson's presentation was also presented at TCAA and is scheduled for presentation at ENA.

**Parliamentarian Election** – President Edwards announced that Roberta Cordell has been nominated for the position and is hereby appointed with the support of the general membership. There were no voiced objections or dissensions by the membership.

**Legislative Update** – Marvin Cloud presented an 84<sup>th</sup> Legislature update to the membership. The repeal of the Drivers Responsibility Program and the Red Light Camera Program were discussed. The importance of TTCF members communicating with state representatives was stressed. The membership was referred to TETAF's homepage for concurrent legislative progress.

**Treasurer Report** – *Jacky Betts*

Mr. Betts presented an itemized written report reflecting an Opening Balance Equity of \$30,902.92, with Retained Earnings of \$-8,308.79, and Net Income of \$935.30 for a Total Liabilities & Equity of \$23,529.43. The membership was informed that the Board unanimously approved the report at last night's meeting. The membership was also informed that Eventbrite will be encouraged as the primary means of registering and paying fees for future meetings.

**Reports**

Department of State Health Services (DSHS) OEHS/TS – Elizabeth Stevenson, Collin Crocker, Jane Guerrero – Ms. Stevenson reported that there are currently 285 trauma designated facilities including 12 that are In Active Pursuit. There are (17) Level I facilities, (16) Level II facilities, (52) Level III facilities, and (200) Level IV facilities. Recent trauma designations were announced and the program managers were recognized. Application process changes coming; internal DSHS changes at beginning of 2016. Upgrading facilities, currently designated facilities are not classified as "in active pursuit", only non-designated facilities that are in the designation process. Verification by ACS in relation to DSHS designation was discussed. Trauma survey reports need to be in no greater than 6 months before designation expires. Rule revision update: beginning of June will be stakeholder meeting to look at draft of rules. There will be a roughly 6 to 8 month window from new rule adoption to surveying under those rules by TETAF. DSHS follow up phone calls with facilities are increasing and not necessarily detrimental.

Texas EMS, Trauma & Acute Care Foundation (TETAF) – Brenda Putz, Courtney Debower, Cathy Clayton – Ms. Putz announced the TIPS course scheduled for Aug 17<sup>th</sup> and TETAF website updates were announced. Ms. Clayton addressed the survey process, request for survey, dates set, agendas sent. Process and application can be found on the TETAF website. Ms. Debower offered a legislative update; 3 weeks left in 84<sup>th</sup> session; work continues on state budget (in conference committee), focus has been on obtaining and improving trauma funding; Texting Driving bill has passed House and on way to Senate floor; Red Light Camera bills has stalled in House committee; DRP repeal legislation 5111 has some new support but repeal is doubtful.

Emergency Nurses Association (ENA) – Courtney Edwards, At-large Members reports TNCC updates changes in some scenarios and tests, now have tests E and F, some test questions improved, all updates are labeled March 2015. The ENPC course is also improving. The Joint ENA/BCEN/and STN trauma nurse certification project is proceeding with beta testing to occur in August 2015 and general testing to follow. It is estimated that the first general offering for certification will begin in late 2015/early 2016.

**Educational Offering** – "Obesity in the Trauma Patient" – *Jenny Oliver*

A CE accredited presentation was given by Jenny Oliver with CEs offered through TETAF.

**Awards** – The TTCF Lifetime Achievement award was presented to Kathy Perkins and the TTCF Annual Trauma Champion award was presented to Janice Markwardt.

### **Committee Reports**

#### Membership – *Tracy Cotner-Pouncy, Vacant*

Ms. Cotner-Pouncy reported 28 new members attended today's meeting where membership packets were distributed. She also announced that Rebecca Crocker has been appointed as Co-Chair.

#### Public Relations – *Vacant, Penny Sellers*

Mr. Cloud reported 10 attendees and that Jennifer Kraatz was appointed as the new Chair. A deadline of July 8 was announced for submissions to the next newsletter. Please send submissions to [TTCFNEWSLETTER@gmail.com](mailto:TTCFNEWSLETTER@gmail.com)

#### Fund Raising/Finance – *Robin Gage, Delores Londerholm*

Ms. Gage reported 5 members attended the meeting and that new orders for jackets and thumb drives will be placed. She reported that donations for the August silent auction are requested.

#### Special Populations – *Jenny Oliver, Sandy Williams*

Ms. Williams reported 18 in attendance and that the committee will begin focus on pediatrics and that a "pearls of wisdom" paper will be produced.

#### Injury Prevention – *Jessica LaPlant, Amy Schopperth*

Ms. LaPlant reported 18 attendees and that the "Just Drive" merchandize is available to the membership. She stated that the development of an IP resource manual was discussed as well as a safety awareness calendar.

#### Education – *Rosie Bolenbaucher, Christi Reeves*

Ms. Bolenbaucher announced that there were 10 attendees for the meeting and that the August meeting education is formalized. She announced that future education topics include: effective leadership skills, ethics, post survey action plans, forensics, compassion fatigue, and legal documentation.

#### Trauma Registry – *Irene Lopez, Garrett Hall*

Ms. Lopez reported 18 members attended today's meeting and that discussion centered around the NTDB data dictionary, the state TQIP project, the importance of inputting correct data, and that using the same data dictionary for complications was stressed. She also announced that the Lunch N Learn webinars will continue.

#### Level I/II – *Terry Valentino, Jo-ell Lohrman*

Mr. Valentino reported 31 attendees at today's meeting with discussion focusing on the new ACS criteria. Subspecialist consult tracking times were discussed in addition to internal/external CMEs.

#### Level III – *Heidi Lavka, Vacant*

No leadership present, no report offered. The committee met in unison with Level IV committee today.

#### Level IV – *Janice Markwardt, Joy Henry*

Ms. Markwardt announced Joy Henry as the new committee Co-Chair and that there were 71 members at this morning's meeting. The "Door In Door Out" presentation was offered.

**"Ask the Surveyor" – panel**

A question/answer format discussion was offered to the membership by TETAF surveyors relating to trauma survey and facility operations.

**Educational Offering – "Avoiding Potential Deficiencies"**

TETAF's Ms. Putz gave the membership a PowerPoint presentation of the top 10 identified deficiencies in Texas Level III and Level IV Trauma Centers. The presentation will be available in the members' only section of the TTCF website.

Raffle - The quilt raffle was conducted and the winner was Darlene Veric. The wine basket winner was Janice Markwardt.

**Open Forum – All**

There were no subjects offered by the membership during the open forum.

**Adjournment – Courtney Edwards**

There was a motion to adjourn the General Membership Meeting by Lori Boyett, with a second had by Terry Valentino. There were no objections, the motion passed and the meeting was adjourned by President Edwards at 16:00. The next scheduled TTCF General Membership Meeting is August 18, 2015 at the Embassy Suites Central, Austin Texas.

***Recorded by,***

***Brett Dodwell  
TTCF Secretary***