



Texas Trauma Coordinators Forum

GENERAL MEETING MINUTES

May 13, 2014 Embassy Suites – Central Austin, Texas

Registration opened at 07:30. The meeting cost was \$50.00 and included a continental breakfast and buffet lunch. A sign-in sheet was utilized, 2014 membership applications and cards were available. There were a total of 136 signatures on the sign-in list.

Pre-session meetings – Meetings were conducted from 08:00 to 08:50 for: the Level I/II Committee (ad hoc chair Sherry Jennings), Level III Committee (ad hoc chair Lisa Price), and Level IV Committee (Chair Markwardt).

General Session – The meeting was called to order by President Edwards at 09:00. An opening prayer and the Pledge of Allegiance were conducted. There was a moment of silence observed for the passing of Ram Perez, the current Fund Raising / Finance Committee Chair.

Education – “Trauma Finance and Organization At The National Level” The Trauma Center Association of America’s President Jennifer Ward and Treasurer John Osborn, gave a 2 hour presentation related to the importance of accurate coding/billing/revenue procurement at the facility level, and the significance of building a strong trauma system from the national perspective. There was discussion of: FL14 type 5, 68X codes, UB450 codes, HCPCS development, surgeon and ED physician billing, CC 208 coding, carve outs, and the future focus of value based trauma care. The presentation was proprietary, however more information can be garnered via their website www.traumacenters.org TCAA will conduct their annual national conference this year in San Antonio from September 29 through October 1.

Secretary’s Report – *Brett Dodwell*

Mr. Dodwell solicited a motion to have the last General Membership Meeting minutes accepted as posted on the homepage. There was a motion to accept the February 11, 2014 General Membership Meeting minutes as posted by Jacky Betts, there was a second to the motion by Roy Tamayo. There was no dissent or discussion and the motion passed.

Financial Report – Jacky Betts

Mr. Betts presented the membership a written financial report consisting of a P&L sheet dated for May 9, 2014 reflecting an Opening Balance Equity of \$30,902.92, minus Retained Earnings of \$(-)12,858.88, minus Net Income of \$8,783.98, equating to a **Total Liabilities & Equity amount of \$26,828.02**. There was a motion to accept the presented itemized financial report by Kathy Rodgers, with a second by Lori Boyett. There was no opposition and the motion passed without debate. Mr. Betts further reminded the membership of the importance of RVSPs for meetings to procure adequate meeting space and meals.

Presidents Announcements – Courtney Edwards

Workgroup: Flash Drive Revision - Ms. Edwards announced that Scott Christopher is leading the workgroup for updating the TTCF resource manual.

Workgroup: Orientation Process - Ms. Edwards announced that Brenda Putz, Janice Markwardt, and Christie Reeves are developing a new TPM guide.

Workgroup: Registry Webinars - Ms. Edwards announced that Registry Chair Lopez and Co-Chair Hall continue to develop the Lunch N Learn offerings. The next scheduled webinar is June 13, 2014.

Workgroup: EMR - Ms. Edwards informed that membership that she is spearheading the development of a position paper stressing the importance of involving facility TPMs when electronic charting/records are constructed.

General Appropriations Act by the 83rd Texas Legislature – President Edwards informed the membership of the recently discovered proliferation of trauma designated tobacco account funds that were directed to the Cancer Prevention and Research Institute of Texas cancer during a special session of the 83rd Legislature via S.B. 1. Over a third of the corpus of the account was stealthily pilfered to initiate bonds for the CPRIT totaling \$13.1 million. The TTCF Executive Board is supporting TETAF's effort to secure a stable, adequate source of trauma care funding and insistence that the State Legislature makes up for this shortfall. The TTCF general membership's recognition of importance and support was solicited.

Lunch / Networking

Committee Breakout - TTCF committees met for 45 minutes

Department of Assistive and Comprehensive Rehabilitation Services (DARS) – Cheryl Fuller and Claudia Peden of DARS presented the membership a presentation on the DARS program and supplied handouts. It was suggested that DARS present the same information to GETAC and RAC Chairs to maximize their dissemination of services.

Department of State Health Services (DSHS) OEHS/TS – Jane Guerrero introduced Mike Murray and Patricia Ashton-Garcia as DSHS as designation coordinators, Collin Crocker as the state trauma director, and reported that the DSHS OEHS/TS manager position remains vacant. Ms. Guerrero reported that there have been 6 initial facility trauma designations since February 2014, bringing the total state designated facilities count to 276. It was also reported that work continues on updating the DSHS website and that the DSHS physical magazine has been replaced with an electronic newsletter. Refer to “gov delivery” on the DSHS website to be added to the subscription list.

Department of State Health Services Trauma Registry – Kristi Metzger, Acting Manager of the Injury Epidemiology & Surveillance Branch reported that upgrades in the customer service process continue and stakeholder feedback is solicited. New feedback on data submissions is being developed and alignment with NTDB standards continues. The next webinar on the Texas Custom Question Review is scheduled for May 22nd and the presentation will be posted on the DSHS Injury website upon completion of the webinar. Lastly it was reported that there are future plans to build a ISS calculator into the registry system, with a 2015 projected operations date.

Texas EMS, Trauma & Acute Care Foundation (TETAF) – Brenda Putz reported that progress on the Sunset Committee can be found on the on the TETAF homepage www.tetaf.org Ms. Putz explained that trauma funding changes are also being closely followed. Reference the TETAF website for numerous stroke and trauma educational offerings, and for survey information.

Emergency Nurses Association (ENA) – Courtney Edwards reported the 7th edition of the TNCC course continues to be implemented with the complete conversion deadline date of June 30, 2014. It was announced that the 6th edition test “B” is no longer valid in Texas and that voting is now open for ENA national elections.

TTCF Committee Reports

Mentorship- Tracy Cotner-Pouncy, Scott Christopher

Chair Cotner-Pouncy reported 27 new members attended the committee meeting, packets were provided, and a Q/A session was offered

Fund Raising / Finance – Ram Perez, Robin Gage

Co-Chair Gage assumed the Chair position related to the passing of Mr. Perez. Delores Londerholm was appointed as new Co-Chair. Ms. Gage reported that 5 members attended the meeting, new merchandise ideas were discussed, and the general membership was reminded to bring items for a silent auction at August 2014 meeting.

Trauma Registry - Irene Lopez, Garrett Hall

Chair Lopez announced 27 members attended the meeting. She referred members to the registry website www.texasregistars.com for sign-up opportunities and information related to the Lunch N Learn webinars, and registry activities.

Public Relations / Legislative - Susan Hyles, vacant

Chair Hyles reported 3 attendees at the meeting. The future list server move to Google groups was announced. Ms. Hyles announced the submission deadline for the next Trauma Matters newsletter is July 15. Committee Chairs were reminded the importance of meeting the deadline. The committee Co-Chair vacancy was announced and the membership was solicited for nominations.

Special Populations - Jenny Oliver, Sandy Williams

Chair Jennings reported 15 attendees and that work continues to progress on the bariatric PowerPoint project.

Injury Prevention - Marcy McFarland, Jessica LaPlant

Chair McFarland recorded 25 attendees at the meeting. Development of IP bumper stickers and magnets were discussed and the membership was reminded of the www.justdrivetexas.org campaign that is in full swing.

Education - Christi Reeves, Gina Pickard

Chair Reeves reported 6 attendees and that potential education topics were discussed including: anticoagulant reversal protocols, PI, team building, bariatrics, and leadership development. There was also discussion on the possibility of recording presentations for reference archives.

Level I/II – vacant, vacant

Directors At Large Boyett and Jennings reported 11 members attending the meeting. Terry Valentine was appointed to the Chair position and Jo-ell Lohrman was appointed to the Co-Chair position. The "orange" edition of the ACS's Optimum Care of the Trauma Patient was discussed, as well as subjects for future meetings.

Level III – Andrea Holmes, Heidi Lavka

Ad Hoc Chair Lisa Price announced 24 members were in attendance and that the transfer to a higher level facility process was discussed. Attendees were also provided with feedback from the latest Fort Hood shootings.

Level IV – Janice Markwardt, Deedee Abbott

Chair Markwardt reported 46 members were in attendance and that the discussed subject was trauma survey etiquette.

Nominations – There was a motion to open the general membership floor to nominations for President Elect, Parliamentarian, and Director At Large #1 by Jacky Betts, there was a second by Scott Christopher. There were no objections and the motion was passed. There was a nomination for Robin Garza to the President Elect position. There was a nomination for Rose Bolenbaucher to the Parliamentarian position. There was a nomination for Lori Boyett to the Director At Large #1 position. There were no other nominations voiced. The membership was reminded that it would be possible to write in candidates at the August 2014 meeting election. There was a motion to close the floor to nominations by Scott Christopher with a second by Kathy Rodgers. There was no objection or dissent and the motion passed.

Open Forum – A//

Scott Christopher announced that he recently attended a meeting at BCEN headquarters that included STN with the focus to develop a national trauma nurse certification. The workgroup expressed a desire to use the TTCF list server as an additional venue to conduct a survey related to “what trauma nurses do” to aid in the certification development project. Per the BCEN newsletter... BCEN® continues to work closely with the Society of Trauma Nurses (STN) on determining the feasibility of developing a Trauma Nurse certification. A joint meeting was held in April 2014 at the BCEN offices to initiate the *role delineation study (RDS)* for this potential, new certification program. An important component of the RDS is to conduct a survey of nurses who practice in trauma settings. The survey results will provide valuable data that will assist both organizations with determining the next steps. The survey will be delivered in the June or July 2014 timeframe.

Connie Manley announced that she will present a pediatric head injury presentation to GETAC that she has developed over the last few years. The program is entitled WAR (within arm’s reach) and is focused on reducing pediatric falls.

Adjournment - There was a motion to adjourn the meeting by Scott Christopher, with a second by Kathy Rodgers. There were no objections, the motion passed, and the meeting was adjourned by President Edwards. The next scheduled TTCF General Membership Meeting is August 19, 2014.

Recorded by,

*Brett Dodwell
TTCF Secretary*