



Texas Trauma Coordinators Forum
GENERAL MEETING AGENDA

February 9, 2016
Wyndham Garden Hotel
Austin, Texas

Registration Opened at 0730 (\$50.00) and a continental breakfast was provided.

Call to Order – The meeting was called to order by President Garza at 0850 with an opening prayer and pledge. There were 129 attendees present.

Secretary Report – *Brett Dodwell*

Secretary Dodwell solicited a motion to accept the November 2015 General Meeting minutes that were posted on the TTCF homepage for review. There was a motion to accept by Vicki Maxwell with a second by Sandie Williams. There were no objections or discussion and the motion passed.

Financial Report – *Jacky Betts*

Treasurer Betts presented an itemized financial report covering 2016 to February 5, indicating Opening Balance Equity of \$30, 902.92 minus Retained earnings of \$-11, 111.83 for a Net Income of \$-801.81 for a current Total Liabilities & Equity of \$18, 989.28. There was a motion to accept the report as presented by Lori Boyett with a second from Brett Dodwell. There were no dissents or objections and the motion passed. Mr. Betts announced that the new meeting fee that was approved by the Board, will be in effect for the May 2016 meeting (\$60 member in person, \$65 non member in person, \$50 member on-line) and that the on-line registration will cease on the Friday morning prior to meetings. Members were encouraged to RSVP for hotel discounts early in relation to the GETAC meetings occurring at the same hotel location.

Presidents Announcements – *Robin Garza*

Strategic Planning Meeting Update

Ms. Garza thanked the membership for input in the Needs Assessment survey and expressed the Board's goal of significantly increasing the membership deliverables in 2016 to include a webpage build-out, committee pages on the "members only" webpage, annual password changes for members only access, an events/education calendar, the Registry Committee's Lunch N Learn offerings, and the new General Membership Meeting Committee/Workgroup format. It was also announced that the TTCF yahoo listserver will be retired by March 2016 and listserver operations will migrate to the google groups listserver; instructions for the google listserver are located on the TTCF homepage. The General Meeting format change will be trialed for 2 meeting cycles and reassessed for permanence. Committee/workgroup leadership were encouraged to use the "Go To Meeting" tool to conduct business.

Action Items – 2016 Initiatives

Workgroup: Flash Drive revision – SOPs, guidelines, policies, etc. were solicited for the revision project with instructions to email same to Sherry Jennings and/or Rebecca Crocker.

Workgroup: Review of proposed rule revision will be lead by Brenda Putz.

Workgroup: Development of PI Course – the development of a “Intro to TOPICS” course was announced to the membership. Rose Bolenbaucher has agreed to lead the course development with an anticipated first offering date of August 2016.

TCRN Recognition – As a new standing agenda item, newly certified recipients of the Trauma Certified RN certification were recognized by the membership.

TTCF Annual Awards – The 2015 Trauma Lifetime Achievement Award was presented to Marjorie Lygas (in absentia). The 2015 Trauma Champion of the Year Award was presented to Jacky Betts.

Educational Offering – A one hour CE provided offering entitled “Improving Patient Outcomes through Transformational Leadership” by Rudy Jackson, Executive Director of Hospital Operations for University Health System of San Antonio was presented to the general membership.

“Ask the Surveyor” – panel discussion with the general membership was conducted relating to survey procedures, PI, and hospital staff participation.

Vendor Presentation: QuickClot vendor Jim Gillem (jgillem@z-medica.com) conducted a fifteen (15) minute presentation to the general membership.

Registry Committee – Irene Lopez / Garrett Hall

Ms. Lopez lead the committee meeting in the new format, to the entire general membership body. Discussion included the registry committee webpage and the Lunch N Learn offerings. In addition the 2016 NTDS data dictionary, the AAAM’s AIS new 2015 version course and the DSHS trauma rule revisions were discussed. It was announced that mandatory participation in TQIP for ACS verification will be enacted in 2017. Lastly, the ICD-9 / ICD-10 conversion was discussed.

Committee Breakout – The Level I/II/III/IV Committees met for sixty (60) minute sessions.

Lunch – a catered lunch was provided.

Committee Breakout – The Membership/Special Populations/Injury Prevention Committees met for thirty (30) minutes sessions.

Educational Offering – A one hour CE provide offering entitled “Human Trafficking” by Cassandra Limon, MS, LPC and Rosalie Vogt, BS was presented to the general membership

Committee/Workgroup Reports

Mentorship – *Tracy Cotner-Pouncy / Rebecca Crocker*

Ms. Crocker announced 26 new members attended the meeting (new members were recognized by the membership) and that the SMART goal of making new members feel welcome and supplying them with needed resources was created.

Fund Raising/Finance – *Robin Gage / Delores Londerholm*

Ms. Gage reported that current merchandise is available for purchase and input for new items was requested. She also announced that work continues on making merchandise available for purchase via the TTCF webpage.

Level I / II – *Terry Valentino / Jo-ell Lohrman*

Mr. Valentino reported 30 attendees at today's meeting which included predominant discussion on the ACS PRQ changes, the Texas TQIP collaborative, and developing a forum for discussing interesting PI cases. SMART goals included creating a discussion board in the google listserver; creating a repository file; utilizing the "Go To Meeting" tool for committee operations; continued focus on the QRS changes and lessons learned from upcoming ACS surveys; advancement of the Texas TQIP project; and build-out of PI/Loop Closure case discussions.

Level III – vacant / vacant

New committee leadership appointments were announced, and include Wesley Milum as Chair and Drew Seelman as Co-Chair.

Level IV – Janice Markwardt / Joy Henry

Ms. Markwardt reported 72 attendees and that the Level III/IV Committees met in unison. The committee's goal for 2016 was reported as providing education and support to Level IV trauma program managers/coordinators through interaction with their peers. Objectives were stated as providing updates/suggestions from DSHS and TETAF at meetings, encouraging members to actively participate and communicate with other Level IV programs, and recommending/suggesting committee input be communicated to the TTCF membership.

Registry – *Irene Lopez / Garrett Hall*

See above report

Public Relations/Legislative – *Jennifer Kraatz / Elena Guajardo*

Ms. Kraatz announced Ms. Guajardo as the committee's newly appointed Co-Chair. She also reported that the February edition of TTCF's "Trauma Matters" newsletter is completed and will be electronically published on the TTCF homepage. Committee focus is shifting the February 2017 Capitol Day preparation in conjunction with TETAF and that the committee will begin meeting via the "Go To Meeting" tool. Lastly she reminded the Committee Chairs that newsletter input is due by April 22, 2016 for the Special Populations, Education, and Finance committees.

Special Populations – *Jenny Oliver / Sandie Williams*

Ms. Oliver reported 24 attendees at the meeting and that geriatric trauma will be the focus for 2016. Goals include creation of geriatric specific activation criteria, geriatric RN training, geriatric resource list, geriatric related labs and tests, and geriatric PEARLS. The end-goal is to construct a hand-out or presentation for consumption.

Injury Prevention – *Amy Schopperth / Jennifer Northway*

Ms. Schopperth announced 60 members attended the meeting and goals developed were construction of a catalog injury prevention library on TTCF website IP page by August, and development of a TTCF "Stop the Bleed" campaign by December 2016. Upcoming events were communicated and included a June 11-12 ATS IP course in San Antonio and an April 7 Hospital Based IP ENA course in Clear Lake.

Education – *Rosie Bolenbaucher / Christi Reeves*

Ms. Bolenbaucher announced that the 2016 speakers related to educational offerings are aligned. Educational topics will continue to alternate between clinical and leadership focus. She expanded on the development of a half-day, "intro" PI course with a projected inaugural offering of August 2016. Lastly it was announced that the May 2016 TTDEC course is scheduled for Monday May 9th.

External Reports

Department of State Health Services (DSHS) OEHS/TS – Elizabeth Stevenson

Ms. Stevenson reported current Texas trauma facility statistics are... twelve (12) IAP, seventeen (17) Level I, fourteen (14) Level II, fifty six (56) Level III, and two hundred one (201) Level IV facilities totaling two hundred eighty eight (288). She announced that there has been no further progress relating to the DSHS trauma rule revision process and attributed the stagnation to implementation of the new neonatal designation project. The next DSHS webinar/meeting related to the rule revision project is TBD. The new application process for trauma facility designation/re-designation (in conjunction with TETAF) does not currently have a implementation date. Ms. Indra Hernandez reported that all UCC eligible facilities have submitted funding applications and distribution of FY16 funds will commence later in CY2016 after the HHS has compiled the "add on". Ms. Hernandez suggested that members sign up for the DSHS listserver, via the DSHS website, to stay current with DSHS operations.

Trauma Registry – Rose Walker, Dr. Leung – no report offered.

Texas EMS, Trauma & Acute Care Foundation (TETAF) – Brenda Putz

Ms. Putz reported that approval for the state legislative trauma survey has been obtained and work on the project will commence in March 2016. Additional announcements included: work continues on the Stop the Bleed campaign; the PSQ (application questions) trauma designation/re-designation process continues to be developed with beta testing to begin in the near future; the DSHS trauma rule revision crosswalk workgroup is being formulated; educational activities are listed on the TETAF website; and the membership was reminded that the GETAC meetings are video archived on the TETAF homepage for viewing.

Emergency Nurses Association (ENA) – Courtney Edwards, At-large Members

Ms. Edwards reported that the TNCC one-day renewal course is still awaiting release and there are administrative changes to TNCC/ENPC projected. She also reported the ENPC 5th revision is currently on hold and that TCRN certification testing is now available.

Society of Trauma Nurses (STN) – Rosie Bolenbaucher, At-large Members

It was reported that the ATLS revision is close to completion and that work continues on the ATCN revision.

Open Forum – All

There was general consensus by the membership that the new committee/workgroup/meeting format is constructive. Raffle winners were announced by Robin Gage.

Adjournment – The meeting was adjourned by President Garza at 15:28. The next scheduled TTCF General Membership Meeting is May 10, 2016 in Austin Texas.

Recorded by,

***Brett Dodwell
TTCF Secretary***