



Texas Trauma Coordinators Forum

GENERAL MEETING MINUTES

February 11, 2014
Embassy Suites – Central, Austin, Texas

Registration opened at 07:30. The meeting cost was \$50.00 and included a Continental breakfast and buffet lunch. A sign-in sheet was utilized, 2014 membership applications and cards were available. There were a total of 93 signatures on the sign-in list.

Pre-session meetings – meetings were conducted from 08:00 to 08:50 for; the inaugural Level I & II committee, the Level III committee, and the Level IV committee.

General Session – The meeting was called to order by President Edwards at 09:00. An opening prayer and the Pledge of Allegiance were conducted.

Presidents Announcements – *Courtney Edwards*

Ms. Edwards expressed gratitude to Hillcrest Baptist Hospital for hosting the January 2014 Strategic Planning Meeting.

President Edwards solicited volunteers from the membership to assist workgroups for The Flash Drive Revision project (Scott Christopher to lead), the Orientation Manual group (Brenda Putz to lead), and the Position Paper for Electronic Medical Record group (Courtney Edwards to lead).

Committee Breakouts – TTCF committees met for 45 minutes.

Secretary's Report – *Brett Dodwell*

Mr. Dodwell solicited a motion to accept the previous General Membership meeting minutes. There was a motion by Jeff Mills to accept the November 22, 2013 General Membership Meeting minutes as written; there was a second by Christi Reeves. There were no objections and the motion passed without dissent.

Treasurer's Report- Jacky Betts

Treasurer Betts presented the membership a written financial report consisting of a P&L sheet dated for Feb 7, 2014 reflecting an Opening Balance Equity of 30,902.92, minus Retained Earnings of \$(-)12,858.88, minus Net Income of \$(-)966.83, equating to a **Total Liabilities & Equity amount of \$17,077.21**. There was a motion made by Marvin Cloud to accept the itemized financial report, with a second by Christi Reeves. There was no opposition and the motion passed unanimously.

Mr. Betts also informed the membership of vendor opportunities and fees.

Education - "A Quick Burn Assessment" lecture was presented to the membership by Mike Buffalo. The one hour offering was accompanied by a PowerPoint presentation and handouts.

Award Presentation – *The 2013 Trauma Champion of the Year Award* was presented to Irene Lopez for her leadership as Chair of the Trauma Registry Committee, and also to Garrett Hall for his leadership as Co-Chair of the Trauma Registry Committee. The *TTCF Lifetime Achievement Award* was presented Wanda Wiktorik. Ms. Wiktorik was not present to accept the award in person. President Edwards also presented Past-President Cloud with a tenure appreciation award.

Education - "Poll the Surveyor" A panel presentation that included a Q/A period was led by numerous TETAF trauma surveyors. The membership was informed of common trauma survey detriments including; feeble performance improvement, lack of loop closure, and minimal medical director involvement in emergency preparedness planning. The informed discussion concluded after one hour

Vendor presentation - Jill Wagner of CSL Behring addressed the general membership for 15 minutes on the warfarin reversal medicine Kcentra.

Lunch / Networking

Education - "EMTF / RN Strike Team Education" Victor Wells of the State Emergency Preparedness Office presented a PowerPoint presentation to the membership displaying the function and design of the Emergency Medical Task Force and its RN Strike Team component. The presentation is viewable from the TTCF "members only" page. More information is available at www.TDMS.org

Committee Reports

Mentorship – *Tracy Cotner-Pouncy, Scott Christopher* (20 new members) Newly appointed Co-Chair Christopher reported that new members were informed of the purpose/benefits of TTCF, meeting locations and frequencies, educational offerings, and introduced to DSHS/TETAF/GETAC members. The TTCF list server and website was also explained and members were encouraged to actively attend meetings and obtain NIMS compliance.

Registry – *Irene Lopez, Garrett Hall* (19 attendees) Chair Lopez reported that it is important for facilities to resubmit corrected validation files, the DSHS registry 2014 updates and definitions will be released soon, and the imperativeness of ICD-10 education. Future Lunch N Learn offerings were communicated and the committee continues to operate the registry webpage www.txtraumaregistar.com

Fund Raising/Finance – *Ram Perez, Robin Gage* (4 attendees) Chair Perez announced that the 2014 merchandize will focus on flash drives, notebooks, and red shirts.

Public Relations/Legislation – *Jeff Mills, Susan Hyles* (6 attendees) Chair Mills announced his resignation as committee chair and the appointment of Susan Hyles into the Chair position. The current vacancy of the Co-Chair position was announced. The general membership was polled, and the results formalized the name of the TTCF newsletter as “Trauma Matters”. The submission deadline for the next newsletter was announced as April 15th with committee leadership positions being notified. The vendor fee for newsletter advertisement was finalized as \$250/year for standard business card space. The membership was informed of the pilot group that is testing Google Groups as a new list server with a “go live” target date of June 2014.

Level I & II – *vacant, vacant* (8 attendees) DAL #2 Jennings chaired the committees inaugural meeting. Attendance was healthy and topics discussed included changes in the “green book” vs. “orange book”, rapid anticoagulant reversal policy, TEG vs. Rhotem, rapid infusers, audit filters and TXA. Leadership for the committee was solicited from the general membership.

Level III – *Andrea Holmes, Heidi Lavka* (14 attendees) Chair Holmes announced that the committee reviewed a Journal of Emergency Nursing article (Walking Wounded: If they can still walk, are they really wounded) relating to trauma triage decisions and discussed the PI process. The education of newly hired ED staff and the retention of ED staff/physicians were also discussed. The next meeting’s subject was announced as transfers to a Level I facility.

Level IV – *Janice Markwardt, DeeDee Abbott* (42 attendees) Co-Chair Abbott reported the meetings objectives included; provide updates/suggestions from DSHS/TETAF at future committee meetings, encourage members to actively participate and communicate with other Level IV coordinators, and recommendations from the committee will be forwarded to the TTCF General Meeting.

Special Populations – *Jenny Oliver, Sandy Williams* (8 attendees) Chair Oliver announced that the committee will remain focused on bariatric trauma during the course of 2014. A committee collaborative bariatric trauma presentation will be built and offered to the general membership.

Injury Prevention – *Marcy McFarland, Jessica LaPlant* (26 attendees) Parliamentarian Garza led today's meeting as the committee's Chair and Co-Chair were absent. Ms. Garza reported that the state-wide "Just Drive" campaign was discussed to include roll out materials that can be accessed through TETAF's homepage-Injury Prevention Committee-Just Drive Campaign. Data selection research opportunities to evidence base support the "Shattered Dreams" program were discussed. The membership was reminded to begin planning for spring/summer initiatives i.e., Hard Hats for Little Heads (through TMA), concussion/sports head injury initiatives (through CDC), and fall prevention programs. Lastly, the general membership was asked to bring documentation of their current IP program(s) to the May meeting to start the process of a resource manual.

Education – *Christi Reeves, Gina Pickard* (5 attendees) Chair Reeves announced that the TCAA will present a 2.5-3 hour presentation at the May meeting. Future education topics discussed were; "Children who Kill", spinal immobilization, anticoagulation reversal, ICD-10, disaster classes and updates to the 7th edition TNCC course.

Department of State Health Services (DSHS) OEHS/TS – *Jane Guerrero* informed the membership that, per the ASC TSA 2010 statewide trauma system report recommendation, each individual RAC will undergo an individual assessment. The efficiency focused evaluation process will not be a pass/fail survey. The ACS is working with DSHS to develop an electronic survey tool, although the surveys will be conducted "on site." DSHS is also employing post-bachelor students from the School of Public Health to use for data harvest. The entire project remains currently in the planning phase.

Colin Crocker was introduced as the new DSHS Trauma Systems Director and the GETAC "system" Strategic Planning meeting is scheduled for this Thursday/Friday and will be available for webcast viewing.

Ms. Guerrero announced that 297 facilities have applied for this year's UCC funding, although SDA calculations are not back from Medicaid for calculations yet.

Lastly, Ms. Guerrero informed the membership that DSHS customer satisfaction surveys, consisting of 16 questions, will be rolled out electronically to some facilities and addressed to the TPM and CEO.

Trauma Registry – *Tammy Sajack* introduced new staff members from the DSHS registry office and announced that ICD-10 preparations continue. She included that RAC reports from the DSHS registry will be a one page format and available for release soon. Construction of individual hospital reports remains a work in progress. A report identifying which EMS agencies report data to DSHS and which do not, will be released on the DSHS website in the near future. The data revealed the unexpected news that 27% of the EMS providers who do not report data to the state registry, are in fact 911 providers. Work continues on the ISS calculation function of the DSHS registry capability. Lastly, Ms. Sajack expressed the importance of each facility to work with their own registry software provider to ensure their submissions are compliant with the new, additional DSHS registry required submission data as the compliance is mandated by July 2014.

Texas EMS, Trauma & Acute Care Foundation (TETAF) – *Brenda Putz* reported that “Just Drive” campaign materials can be accessed from the TETAF website www.tetaf.org She also announced work continues on the TETAF Trauma Division projects “Burn Care Guidelines” and “Trauma Productivity Time Study Tool.” Ms. Putz reminded the membership that the TETAF fundraiser has been rescheduled for August, and the evaluations from the January 2014 Data Management Course are very positive. Lastly, Ms. Putz reminded the membership to contact TETAF immediately after DSHS confirmation notification that their facility is cleared for a trauma survey, this assists in prompt scheduling of the survey process.

Emergency Nurses Association (ENA) – *Courtney Edwards* reported that all TNCC instructors must have passed the 7th edition course testing by May 2014. The provider manual will be available mid-February and the instructor testing will take place on line. She also announced that the ENA and STN are exploring a program for national trauma certification. The future track projections for a national certification course are preliminary testing in 2015 and certification testing in 2016.

Raffle Results – The winner of the Valentines Basket raffle was Jacky Betts. The winner of the South Padre Trauma Symposium was Shelly Holt.

Open Forum – all

There was a reminder that a TOPIC course will be offered on the day before each TTCF General Membership Meeting in 2014.

There was a motion to adjourn the February 12, 2014 TTCF General Meeting by Brett Dodwell, and a second by Marvin Cloud. There was no dissent or opposition. The meeting was adjourned by President Edwards at 1510.

The next scheduled TTCF General Meeting is May 13, 2014 in Austin, Texas.

*Respectfully Submitted,
Brett Dodwell
TTCF Secretary*