



## *Texas Trauma Coordinators Forum*

### **GENERAL SESSION MEETING MINUTES**

**May 18, 2010**

Embassy Suites Austin Central  
5901 North IH 35, Austin, Texas

The Level 3 and Level 4 Committees met and discussed trauma documentation.

#### **Call to Order / Opening Prayer / Pledge**

Scott Christopher called the meeting to order at 09:00 with an opening prayer and the Pledge of Allegiance.

#### **Review / Approval of February 10, 2010 Minutes**

The minutes from the last meeting were provided for review and approved as written with a motion from Jacky Betts and a second by Terri Christy. The motion carried.

#### **President's Message – *Scott Christopher***

Finance Committee Chair Resignation: Ram Perez has resigned his position as Finance Committee Chair due to unforeseen illness. He also informed the group that an ETMC flight nurse had been killed in a car crash this morning. In addition, Jack Colley died yesterday. Scott encouraged the membership to offer prayers and support for these individuals and their families.

#### May 2010 TTCF Board Meeting Recap:

- ♦ We are attempting to clean up the list serve. Everyone will be contacted to see if they still wish to be on it.
- ♦ The website needs some work. Some things are labeled incorrectly.
- ♦ The Silent Auction will be done at the next meeting in August and the proceeds will go to Ram Perez. He will be on the transplant list soon. The motion to donate the proceeds from the Silent Auction to Ram Perez was made by Kathy Rodgers, with a second by Lori Boyett. The motion carried.
- ♦ Institutional membership was discussed. We will do the survey monkey soon.
- ♦ The TDEC course held yesterday was a great success with over 60 people attending.

- ◆ The Committee Chairs are asked to fill out the meeting report forms and hand in to the Secretary at the end of committee reports. She will use this to capture all things discussed in the breakout sessions. She will then get them to Earvin Baker for the newsletter. The last newsletter was excellent and plans are already underway for the next one.
- ◆ All of the TTCF membership is invited to attend the ACS Survey which will occur this week. An opening session and social will start the process tonight beginning at 5 p.m at the OMNI hotel.
- ◆ The RAC Chairs meeting is also being held today at 2:30 p.m. at the OMNI hotel.
- ◆ Trauma Systems PI Workgroup Review - There is discussion to develop a new process in Texas to standardize care across the state. The Texas EMS & Trauma Performance Improvement Plan will attempt to standardize care across the state.
- ◆ Bylaw Revisions - The bylaw revisions are on each table with the suggested changes to be made in red/blue. The changes reflect the current practices we are now following. We will vote on these changes in August.

### **Financial Report – *Jacky Betts***

We currently have \$28,364.71 in our account. Our goal is to have no more than \$25,000.00 in our account. Rooms are available to reserve at this time for the next TTCF meeting, so reserve early and use the link on the website to go right to the room block.

### **Reports**

Department of State Health Services (DSHS) - Emily Parsons was here to speak with us.

- ◆ The 3588 disbursement will be coming soon. The exact date is not known. They are still waiting on the revised application data from a few facilities. The 69 audited facilities were chosen from the facilities who were to receive the variable amount of the funding. Next time more info will be asked for up front from all facilities. Scott asked that we be told what info would be needed as soon as possible so we can set up reports and data fields in our Trauma Registries.
- ◆ The ACS is here to determine the need for more Level 1 and Level 2 trauma centers in Texas. The site visit begins at 5pm today. Participant briefings will occur tomorrow and they will give their report on Friday. After this study we will drive forward the recommendations.
- ◆ TDSHS has received approval for two designation coordinators for trauma/stroke. There was discussion of on line trauma designation application.
- ◆ Ms. Parsons discussed the designation process and announced the newly designated and re-designated facilities

Texas EMS, Trauma and Acute Care Foundation (TETAF) – Brenda Putz provided the report.

- ◆ TETAF continues to work with hospitals and surveyors to establish facility survey dates. Brenda asked that we give her lots of time in advance before we are due for survey.
- ◆ Brenda announced that TETAF will meet on Wednesday at 1:30 p.m. at the OMNI hotel.
- ◆ TETAF continues to work with TDSHS on the registry issues.
- ◆ The Rule Revision Workgroup will begin meeting in June to develop proposed revisions to Rule 157.125

- ♦ She discussed the Leadership Summit held in Austin on May 7<sup>th</sup>. This summit was attended by approximately 100 administrators, physician, nurse and EMS providers to discuss the threats and needed defenses for the Driver's Responsibility Program. Stay tuned to the driver responsibility bill and send e-mails to your legislators. Remind your Administration to do the same. A white paper is being developed.
- ♦ TETAF has been approved as the agency to designate level 3 stroke centers. The application is not out yet. It should be available later this summer. The next Stroke Symposium will be held in Midland later this year.

### **Committee Breakouts**

The committees were provided 45 minutes to meet and do business.

### **Committee Reports**

Scott Christopher opened this portion of the meeting with a reminder that the Committee budgets for 2011 are due at the August TTCF meeting.

#### Membership / Mentorship

Tracy Cotner-Pouncy gave the mentorship/membership committee report. There were 20 people in attendance, who all received welcome packets. Time was allowed for question and answer session with TETAF and DSHS. Also the surveyor list and process was discussed with details about the DSHS website. Pictures of the new members were taken. Tracy reminded everyone of the thumb drive Trauma Coordinators Resource Manual, available for \$125.00.

#### Fund Raising / Finance

Cheryl Dykes reported that there were 5 members in attendance at this committee. They discussed the Silent Auction and a possible raffle of the computer. The new co-chair will be Barbara Dillingham as Cheryl has agreed to chair this committee. They are looking for a new t shirt and discussing a slogan. Other items to be purchased for re-sale are things such as goggles or surgical hats. An inventory of current items will be obtained.

#### Level 3 & 4

Jeri Pendarvis reported that the Level 3 & 4 committees both attended an educational offering on improving trauma documentation. She suggested that the nurses audit their peer's charts. Computerized and manual charting was discussed. The power point presentation will be placed on the website. The topic for the next meeting will be on how to present cases for critical discussion at PI meetings.

#### Trauma Registry

Tammy Morgan reported on the Trauma Registry committee. There were 24 members in attendance and they discussed what you can do with your data. Tammy also discussed the importance of validating your data. Nicole Brannon from DSHS reported on the reports currently available. Nicole was asked to look at the Level IV trauma designation application to determine what reports to build.

## Public Relations / Legislative

Earvin reported that there were 10 people at his committee.

- ♦ He talked about the newsletter and all of us submitting info and articles to [ttcinfo@yahoo.com](mailto:ttcinfo@yahoo.com). This is the e-mail to send items to. Earvin needs editors and articles. A letter of appreciation to Oprah was discussed for the distracted driving PSA she made available. Earvin asked that we send the newsletter to our Administrators and Legislators. Remember if you send pictures to include the names of the people in the pictures and signed parental releases for minors. If you will send the names and address of Administrator's and legislators to Earvin he will mail the newsletter. Or you can e-mail them. The committee discussed approaching High Schools to assist with PSA production.
- ♦ They discussed the white paper TETAF is developing with talking points outlined. He asked that we all remember to communicate with our local Legislators. There will be more information coming on the National Trauma Stabilization Act.

## Pediatrics

Brad Goettl reported that there were 6 people at his committee meeting. They discussed the Pedi Pearls handout that will be available soon. Some articles they will submit to the newsletter include Pedi triage, case studies and specific injury assessment. At the August meeting they will discuss field triage guidelines and at the November meeting they will discuss Pedi PI. The group discussed the desire for an improved the structure of the Pediatric committee, with more pre-planning for the meeting agenda / discussions.

## Injury Prevention

Tammy Hanson reported that there were 23 members in attendance at the Injury Prevention meeting. They are asking for articles &/or topics to be submitted to [katapley@etmc.org](mailto:katapley@etmc.org) or [hansont@nacmem.org](mailto:hansont@nacmem.org). This committee will also piggyback with TETAF for projects & the Injury Prevention manual. The next TIPS course will be offered the Monday before TTCF meeting in February 2011. Tammy also reported the committee discussed creating an Injury Prevention calendar for the TTCF website.

## Education

- ♦ Courtney Edwards reported that there were 8 people in attendance at this meeting. The TDEC course was held yesterday with great attendance and great reviews. Courtney reported that the initial review of the evaluations looked positive. Courtney discussed the plans for the EMS Conference nursing track. So far they have speakers on the Haiti disaster, gangs, prosthetic rehab of wounded soldiers, interventional radiology, and a pedi lecture. This committee will donate some educational items to the Silent Auction. If you are interested in helping with the nursing track at the EMS conference please e-mail Courtney @ [credwa@parknet.pmh.org](mailto:credwa@parknet.pmh.org).
- ♦ The August educational offering will be on alcohol screening and brief interventions.

**Lunch** - TTCF provided a hot lunch for the providers.

## **Education – Trauma Systems Case Review**

A trauma panel presentation for Trauma Systems Case review was presented looking at a trauma burn patient from both a 'good' system and 'poor' system perspective. Panel members included Bred Dodwell, Terri Christy, Brenda Putz, Brad Goettl, Anne Todaro, Courtney Edwards and Lisa Price.

## **Board Nominations**

Nominations were requested from the membership for the positions of President-Elect, Secretary, Director-at-Large #2, and Parliamentarian.

### Nominations for President Elect included:

Jerri Pendarvis  
Lisa Price  
Tracy Cotner-Pouncy  
Marvin Cloud

The motion to close nominations was made by Jacky Betts with a second by Jerri Pendarvis. The motion carried.

### Nominations for Secretary included:

Brett Dodwell  
Mac McFarland – withdrew her nomination after being nominated for Director-at-Large  
The motion for nominations to close was made by Jacky Betts with a second by Lori Boyett. The motion carried.

### Nominations for Director-at-Large included:

Lori Boyett  
Mac Mcfarland  
Terri Christy  
The motion for nominations to close was made by Jacky Betts with a second by Kathy Rodgers. The motion carried.

### Nominations for Parliamentarian included:

Robin Garza  
The motion for nominations to close was made by Barbara Dillingham with a second by Kathy Rodgers. The motion carried.

## **Open Forum**

- ♦ There will be a Texas Injury and Violence Prevention program coming up at Dell Childrens Hospital soon.

## **Adjourn**

The next meeting is scheduled for August 17, 2010, at the Embassy Suites Austin Central. The meeting adjourned at 1:40 p.m.

*Respectfully Submitted,  
Wanda Wiktorik  
TTCF Secretary*