



Texas Trauma Coordinators Forum

BOARD MEETING MINUTES

Friday, November 20, 2015

Aloft Hotel Dallas, TX 75202

Board Attendance: Courtney Edwards, Jacky Betts, Brett Dodwell, Robin Garza, Kathy Rodgers, Lori Boyett, Sherry Jennings, Terry Valentino, Jo-ell Lohrman, Janice Markwardt, Joy Henry, Jennifer Northway, Jenny Oliver, Sandy Williams, Jennifer Kraatz, Robin Gage, Rose Bolenbaucher, Christi Reeves, Irene Lopez, Garrett Hall, Tracy Cotner-Pouncy, Rebecca Crocker.

Member Attendance: Theresa Powers, Anne Feeler, Valerie Grey, Seliena Corrington, Alecia Anthony, Cher Leach, Veronica Escobar, Martha Susteuta, Elene Guajardo

The meeting was called to order at 0800 by President Edwards. A quorum was established, a sign-in sheet was utilized, and written agendas were provided.

Secretary Report – Brett Dodwell

Mr. Dodwell solicited a motion to approve the last Board Meeting minutes. There was a motion by Jacky Betts to approve the August 17, 2015 and October 15, 2015 Board Meeting minutes as posted on the TTCF website. There was a second by Janice Markwardt. There was no discussion or dissent and the motion passed without objection.

Treasurer Report – Jacky Betts

Mr. Betts presented an itemized written financial report reflecting Opening Balance Equity \$30,902.92, Retained Earnings \$-8308.79, Net Income \$-2,703.87 for Total Liabilities & Equity \$19,890.26. The Profit & Loss report reflected Gross Profit of \$31,452.00, Total Expenses \$34,155.87 for a Net Income of \$-2,703.87. There was a motion to accept the itemized written report by Christi Reeves with a second by Kathy Rodgers. There were no objections or dissent and the motion passed. Mr. Betts announced the Board's decision to conduct the 2016 Austin meetings at the Wyndham Garden in conjunctive location of GETAC. He also reminded those in attendance to use the Eventbrite tool for meeting registration.

Presidents Announcements – Courtney Edwards

Ms. Edwards reported that the January 2016 Strategic Planning meeting will be held on January 8 at Plano Regional Medical Center. Agendas will be distributed prior to the meeting by President-Elect Garza.

There was notice that the annual Needs Assessment survey will be emailed out to the membership soon and that Committee Chairs should incorporate these into the 2016 goals.

It was also noted that the proposed ATS Injury Prevention Course to be conducted in San Antonio during the annual EAST conference currently does not have the minimum registrations needed to conduct the course.

Participation and input was requested for the concurring DSHS Trauma Rule Revision 157-125 meetings this weekend.

Lastly the newly adopted newsletter submission schedule was reiterated to the Committee Chairs. There is a January 22, 2016 submission due date for the Level I/II, Level III, and PR/Legislative Committees.

Open Forum – A//

Brenda Putz of TETAF reminded the Board that the State Legislature has commissioned a report regarding trauma finances at the state, RAC, and local levels.

Jennifer Northway reported that Jefferson High School in San Antonio has been selected to showcase Injury Prevention efforts during the annual EAST conference on January 12, 2016.

Tracy Cotner-Pouncy solicited resource documents for the resource manual revision project.

Adjournment – There being no further items for the Board’s attention, and in the absence of any objections, the meeting was adjourned by President Edwards at 0840. The next scheduled TTCF Board meeting is February 8, 2016 in Austin.

Recorded by,

***Brett Dodwell
TTCF Secretary***