



Texas Trauma Coordinators Forum

BOARD CONFERENCE CALL MINUTES

Thursday, October 15, 2015

Board Members Present: Courtney Edwards, Jacky Betts, Brett Dodwell, Sherry Jennings, Terry Valentino, Jo-ell Lohrman, Amy Schopperth, Jenny Oliver, Rosie Bolenbaucher, Christi Reeves, Tracy Cotner-Pouncy, Jennifer Northway

The meeting was called to order by President Edwards at 13:03 and a quorum was established. Call in number, passcode, and agendas were distributed via email prior to the meeting.

Presidents Announcements – Courtney Edwards

Strategic Planning Meeting 2016 – The meeting was established for January 8, 2016 in the Dallas area. Jo-ell Lohrman volunteered to host at her facility. There was no objections and the finalization is set for the November Board Meeting.

Newsletter Article Calendar – A proposed newsletter article submission schedule was reviewed and unanimously agreed upon by the board. As follows...

<u>Committee</u>	<u>Due Date</u>	<u>Publication Date</u>
Registry	Oct 18	Nov
Level IV	Oct 18	Nov
Membership	Oct 18	Nov
Level III	Jan 22	Feb
Leg/Pub Relations	Jan 22	Feb
Level I / II	Jan 22	Feb
Special Pops	Apr 22	May
Education	Apr 22	May
Finance	Apr 22	May
Injury Prevention	Jul 22	Aug
Executive	Jul 22	Aug
TBD	Jul 22	Aug

President Elect Report – *Robin Garza* – No report offered.

Secretary's Report – *Brett Dodwell*

Mr. Dodwell reiterated that he was unable to be present at the Aug 2015 meetings related to a facility ACS survey and reported receiving the Aug 2015 Board Meeting minutes from President Edwards, however he acknowledged no yet receiving the Aug 2015 General Meeting minutes. Available minutes will be uploaded to the TTCF homepage for review prior to the November meetings.

Financial Report – *Jacky Betts*

Mr. Betts announced that the Executive Board made the decision to conduct the TTCF February, May, and August 2016 meetings at the Wyndham Garden Austin, (3401 Interstate 35 Frontage Rd, Austin 78741), in conjunction with the scheduled 2016 GETAC meetings. He also reminded the Board to use Eventbrite to register for all TTCF meetings and that currently there are only 17 registrations for the November 2015 meeting.

At-Large Report – #1 Lori Boyett, #2 Sherry Jennings – No report offered.

Parliamentarian Report – Bert Cordell – No report offered.

Historian – Kathy Rogers – President Edwards reported that a TTCF photo slideshow will be presented during breaks at future TTCF General Membership meetings.

Committee Reports

Membership / Mentorship – Tracy Cotner-Pouncy, Rebecca Crocker

Ms. Cotner-Pouncy reported that work continues on the flash drive revision project although no new submissions from members have been offered.

Fund Raising / Finance –Robin Gage, Delores Londerholm - No report offered.

Level I / II - Terry Valentino, Jo-ell Lohrman

Mr. Valentino reported that the committee continues to focus on the “Orange” book criteria changes. He also reported that the committee would like to meet during the breakout session at the November General Membership meeting.

Level III – Heidi Lavka, vacant – no report offered. There was Board discussion related to shoring up the committee leadership structure.

Level IV – Janice Markwardt, Joy Henry- no report offered.

Trauma Registry – Irene Lopez, Garrett Hall – no report offered.

Public Relations / Legislative – Jennifer Kraatz, Penny Sellers – no report offered. The Board accepted the proposed newsletter submission schedule listed above.

Special Populations – Jenny Oliver, Sandie Williams

Ms. Oliver reported that the committee will focus on pediatrics and that an “ER goodie bag” list will be presented at the November meeting.

Injury Prevention – Amy Schopperth, Jennifer Northway

Ms. Schopperth and Ms. Northway reported that work continues on the flash drive project. It was also noted that there has been minimal interest conducting a ATS Injury Prevention Course that that the ATS requires a minimum of 20 participants to conduct the course.

Education – Rosie Bolenbaucher , Christi Reeves

Ms. Bolenbaucher announced that the speakers for the November meeting have been finalized. It was also reported that there was minimal feedback from the Trauma Designation post workshop survey. There was concern that the survey was not completely distributed and Ms. Bolenbaucher agreed to look into the distribution. She also announced that there has been minimal input into the proposed building of a geriatric trauma course.

Open Forum - ALL

Adjournment – There being no further issues presented for Board attention, the meeting was adjourned by President Edwards at 13:45 without objection. The next TTCF Board Meeting is 0800 November 20, 2015 at the Aloft Hotel 1033 Young St. Dallas, TX 75202.

**Recorded By
Brett Dodwell
TTCF Secretary**