



Texas Trauma Coordinators Forum

BOARD MEETING MINUTES

August 17, 2015

18:30 – 20:30

**Embassy Suites - Central
Austin, Texas**

The meeting was called to order by President Edwards at 18:33. A quorum was established and agendas were provided.

18:30 Call to Order, Welcome, Introductions, Sign-in

See attached sign-in roster

18:35 May Board Meeting Minutes – Review and Approval

Motion made by Marvin Cloud, Second by Sandie Williams for approval as written

18:40 Presidents Announcements – Courtney Edwards

Thank You!

Action Items

Workgroup: Flash Drive revision

Tracy Cotner-Pouncy and Sherry Jennings accepting examples for update

Workgroup: Orientation process (Brenda, Janice, Christie)

Final product expected out of TETAF early-mid 2016

Items for Discussion

Members' best practices posters/articles Nov meeting

Example arranged for Pediatric Non-accidental Trauma presented by Children's Hospital of San Antonio, Dr. Ian Mitchell, Trauma Medical Director

President Elect Report – Robin Garza No report offered.

Secretary's Report – Brett Dodwell No report offered.

Financial Report – Jacky Betts Current financial status and year-to-date reported. Requested committee chairs to provide 2016 budget proposals following General Session.

At-Large Report - #1 Lori Boyett, #2 Sherry Jennings Available to cover for any committee chair absentees during General Session.

Parliamentarian Report – Bert Corbell No report offered. Agreed to take minutes during General Session meeting given Secretary's absence.

Historian – Kathy Rogers Discussion regarding slide show of photos of TTCF events/people during General session breaks. Questions regarding location of the "Birthday slideshow". Follow-up with Erwin Baker?

Committee Reports and Review of 2015-2016 Goals

Membership / Mentorship – *Tracy Cotner-Pouncy, Rebecca Crocker* Flash drive work continues

Fund Raising / Finance – *Robin Gage, Delores Londerholm* New items are in process, upload to store planned, silent auction for General Session meeting

Level 1/2 - *Terry Valentino, Jo-ell Lohrman* General session meeting to focus further on Orange book clarifications, specifically requirement of emergent response of NSG, Ortho

Level 3 – *Heidi Lavka, vacant* No report offered

Level 4 – *Janice Markwardt, Joy Henry* General session meeting topics reviewed. Level 3/4 to meeting together.

Trauma Registry – *Irene Lopez, Garrett Hall* No report offered.

Public Relations / Legislative – *Jennifer Kraatz, Penny Sellers* November newsletter articles due October 16. Will develop a calendar for future assignments to limit committee commitment, produce more substantial information, and limit length.

Special Populations – *Jenny Oliver, Sandie Williams* General session meeting topics reviewed.

2016 planning session for educational focus

Injury Prevention – ***vacant***, *Amy Schopperth* Amy Schopperth offered report specific to 2016 focus. Board asked her to consider assuming chair position.

Education – *Rosie Bolenbaucher, Christi Reeves* Suggested November panel discussion re: TC-RN test examination, experience of beta testers

Open Forum - ALL

20:30 Adjourn - Meeting adjourned at 2017.

Next meeting Friday, November 20, 2015 8:30am in Dallas