



*Texas Trauma Coordinators Forum*

**BOARD CONFERENCE CALL MINUTES**

**Thursday, July 16, 2015**

Board Members Present: Courtney Edwards, Robin Garza, Jacky Betts, Brett Dodwell, Kathy Rodgers, Sherry Jennings, Terry Valentino, Amy Schopperth, Tracy Cotner-Pouncy, Jennifer Kraatz, Rosie Bolenbaucher, Rebecca Crocker.

Members Present: Marvin Cloud

The meeting was called to order by President Edwards at 11:01. A quorum was established and electronic agendas were provided.

**President's Announcements:**

It was announced that Ms. Bolenbaucher and Ms. Cotner-Pouncy will supply the "best practice" poster for the August General Meeting.

Submissions for the August newsletter need to be made to [TTCFNEWSLETTER@gmail.com](mailto:TTCFNEWSLETTER@gmail.com) asap by Committee Chairs.

The SOP Revision project is in progress. Please send submissions to Courtney Edwards or Robin Garza.

The TTCF website domain has been secured for the next 9 years and Treasurer Betts has been configured as the POC for the domain.

**Review Agenda Needs for August General Session** – It was noted that elections for Treasurer, Historian, and DAL #2 are needed. The Executive Board will assist Parliamentarian Cordell in the nomination and election process. President Edwards will send out notification prior to the meeting.

**President Elect Report** – *Robin Garza* – no additional report offered.

**Secretary Report** – *Brett Dodwell*

Mr. Dodwell informed the Board that he will be unable to attend the August Board/General meetings related to a scheduled facility trauma survey. He will email logistical tools to President Edwards and Treasurer Betts for the meetings. He also informed the Board that the May Board/General meeting minutes have been posted to the TTCF homepage for review.

**Treasurer Report** – *Jacky Betts*

Mr. Betts reported current holdings of \$21,274.55. He also stated that there are currently only 25 reservations for the August General meeting from the "Event Bright" process/tool. It was noted that the Board should encourage meeting reservations through the Event Bright process. Mr. Betts also announced that the November 2015 TTCF Board and General meetings will be held at the Aloft Hotel in downtown Dallas on November 20, 2015 in conjunction with the State EMS conference. Keeping with tradition, TTCF will not supply block hotel lodging and it was stressed that hotel reservations should be acquired individually as soon as possible to ensure availability.

**At-Large Report** – *Lori Boyett/Sherry Jennings*

Ms. Jennings requested that information related to the flashdrive project be sent to her asap.

**Parliamentarian Report** – *Roberta Cordell*

No report offered

**Historian Report** – *Kathy Rodgers*

Ms. Rodgers reported that she will send pictures of the May TTDEC course to be uploaded to the TTCF website/archives.

Membership Committee – *Tracy Cotner-Pouncy, Rebecca Crocker*

Ms. Cotner-Pouncy introduced Ms. Crocker as the new Co-Chair and that the folder revision project is on schedule.

Fund Raising / Finance – *Robin Gage, Delores Londerholm*

No report offered. It was noted that silent auction will be held at the August General meeting.

Level I / II – *Terry Valentino, Jo-ell Lohrman*

Mr. Valentino reported that the committee's priority for the August meeting is the ACS changes to the 2014 "orange" criteria and a review of the DSHS hosted trauma rule revision session.

Level III – *Heidi Lavka, vacant*

No report offered

Level IV – *Janice Markwardt, Joy Henry*

No report offered

Trauma Registry – *Irene Lopez, Garrett Hall*

No report offered

Public Relations / Legislative – *Jennifer Kraatz, Penny Sellers*

Ms. Kraatz solicited articles for the August newsletter and will submit the publication to Kathy Rodgers for printing.

Injury Prevention – *Jessica LaPlant, Amy Schopperth*

Ms. Schopperth stated that there are no items to report.

Education – *Rosie Bolenbaucher, Christi Reeves*

Ms. Bolenbaucher announced that the August General Session educational offerings will be "PI Data" and "Leading Diverse Generations".

**Open Forum** – *All*

Mr. Cloud inquired into the normal census for the August and November meetings. Mr. Betts announced that there will be a DSHS sponsored AAAM course in Wichita Falls in July and Corpus Christi in August. Contact DSHS for registration.

**Adjournment** – *President Edwards*

There being no further issues presented for Board attention, the meeting was adjourned by Ms. Edwards at 11:40 without objection. The next TTCF Board Meeting is August 17, 2015 @ 18:30 at the Embassy Suites Central Austin.

***Recorded By  
Brett Dodwell  
TTCF Secretary***